

**AAUW Danville-Alamo-Walnut Creek Branch Monthly Board Meeting
May 1, 2014**

Loretta Altshuler – Co-President	Mary Ellen Blake - President Elect
Jo-Anne Lyons - Co-VP Programs	Kathy McKnight - Garden Tour Co-Chair
Mimi Knox - Co VP Programs	Carol Kennedy – AAUW Funds VP
Anna Freitas - HHT Tour Co-Chair	Susan Terzuoli - Membership Co-VP
Marian Bliss - International Relations Chair	Liz Williams - Membership Co- VP
Tena Gallagher - Publicity	Holly Sauer - Parliamentarian
Cynthia Savell - Women's Issues Co-Chair	Lynn Goodwin-Brown - Local Scholarship Chair
Judy Lauper - Hospitality	

Call to Order: The meeting was called to order at 6:35 p.m. by Co-President Loretta Altshuler at Shadow Hills Cabana 1001 El Capitan Drive Danville. Loretta made some general announcements. She congratulated the new board members and asked that all jobs be transferred to the new board members if you were not returning. Mary Ellen Blake has set up some job transfer meetings in May. Everyone was reminded to submit their Expense Vouchers by June 1st so all bills can be paid before the new board takes over. The organization has a new vision "*AAUW empowers all women and girls to reach their highest potential.*" The branch received a nice certificate from National to recognize and celebrate our 45th Anniversary. Our sympathy was expressed to the family of Bette Jean Hill and we shared that Joan has recently returned from the hospital so please call her and wish her a speedy recovery. All board, committee and branch members were thanked for volunteering during the past year.

Handouts: Agenda, Board Meeting Minutes for April 3, 2014 and Program/General Meeting Minutes from April 5, 2014.

Approval of Minutes: Loretta Altshuler for Olga Erbe
Minutes from the April 3, 2014 Branch Monthly Board meeting were approved as e-mailed. Minutes from the April 5, 2014 Pixar Program/General meeting were also approved as emailed.

Treasurer's Report: Loretta Altshuler for Joyce Tenney
Loretta reported for Joyce that during the month of April total receipts as of April 27, 2014 were \$2,469.84, and total Disbursed in April was \$2,378.01. The balance in the checking account was \$27,901.40. Complete copies of profit and loss and balance sheets will be done by the second week in May when Joyce returns. Follow up was to confirm how the PO Box and Bulk Mail Permit payment was distributed between Holiday Home Tour and AAUW Funds. Carol Kennedy said she would follow up on this issue.

Garden Tour: Kathy McKnight

Kathy reported on the status of the garden tour. Eleven docents were still needed in addition to head docents and shuttle drivers. Kathy said that she would mail to the homeowners the Insurance forms. Carol and Roseann are working to coordinate gift baskets from special interest groups and neighborhood groups. There are expected to be around 20 baskets/items to be used for the drawing. The request was that at least \$25 of items go into the gift baskets. Garden tour tickets (2 per homeowner) will be distributed soon. Lori who is handling refreshments still needs volunteers. To date 310 tickets have been sold for a total of \$7,860.

Membership/New Member Welcome: Liz Williams

At this time there are 277 members. All new members will be recognized in the June Advocate with a short summary about each new member. The \$4 renewal increase passed. Tena and Teresa are working to see if on-line membership can be used in June. Both Liz and Susan plan to conduct a final audit of the membership data and also meet with Kerry who manages the branch database.

HHT: Anna Freitas

Anna announced that Roseann Krane will be her Co-Chair for the holiday home tour 2014. The tour is scheduled for December 12th and 13th. She is looking for houses to use on the tour. She has one confirmed and two tentative at this time.

Local Scholarships: Lynn Goodwin-Brown

Ten local scholarships were awarded which included the new Creative Endeavors Scholarship. One of the ten recipients also will receive the Jane Trittipio Scholarship. At this time nine RSVP's have been received for the Installation and awards ceremony. Lynn has only two recipients at this time who requested we just mail the check. There was great talent this year in the applications. The local scholarship committee was thanked: Loretta Lewis, Robin Halloran, Kathie Hixon and Carol Gerich. Marcia Steinhardt and Mary Mix will be the new Local Scholarship Chairs for 2014-2015. There was concern voiced over not having many applicants from Walnut Creek. There was one Walnut Creek applicant. Tena is assembling a team to address this concern and work on new ways to publicize the scholarship. She hopes to meet in the summer. Joyce will prepare the checks for the scholarship winners.

Installation: Loretta Altshuler

Final plans are being made for the Installation and Awards Ceremony planned for Thursday, May 29th at Round Hill Country Club from 5:30 pm to 8:00 pm. The Installation program is ready thanks to all the support from Dora-Thea Porter. All speakers have been confirmed. A final meeting will be planned with Round Hill Country Club to review details of the food/beverages and seating arrangements. There have been about 30 RSVP's to date. The final RSVP deadline is Monday, May 26th. Mary Ellen reported another change in the appointed board members, Roseann Krane will be the Co-Chair for the Holiday Home Tour and she removed herself from the International Relations Chair position. Loretta reported that this was already updated on the program from her email.

AAUW Funds: Carol Kennedy

Important news was shared that our branch was number one in the state for total contributions. Carol reported that during the Installation program all members who contributed more than \$100 will be recognized with a certificate. There will be 34 members recognized for making a \$100 or more contribution to AAUW Funds. Carol showed us the beautiful certificate. The new branch 45th Anniversary fellowship has not yet been applied for because she is waiting for the garden tour to generate the needed \$10,000 necessary to start the process. She expects to file in June and knows that the funds will be available following our successful tour. There was a suggestion that a certificate of appreciation be designed for Tech Trek contributions. She will publish the named gift honorees in the next Advocate following the awards ceremony. She suggested that membership change on the annual renewal form how branch members are requested to make a donation in June. She would like to have only a line item AAUW Funds. She can work with membership on her ideas so that we are able to apply contributions to our new branch fellowship fund.

Programs: Jo-Anne Lyons and Mimi Knox

Jo-Anne reported that all programs were very successful this year. She reviewed costs from each program and found that we came very close to keeping our projected zero based budget. We strive to have each program pay for itself. The ARF program had a credit balance of \$96.75, the Drugs and Gangs program had a credit balance of \$35.95, Climate Change had a Debit Balance of \$108.04, and Pixar had a Debit Balance of \$58.39. Programs did an outstanding job with each presentation. All were thanked Jo-Anne, Mimi and Marian.

Women's Issues: Cynthia Savell

Cynthia gave us another enthusiastic report on the status of issues. She updated us on cancer treatments from major drug companies, the confidence gap and job market report and shared that unfortunately the pay check fairness act did not pass. She encouraged everyone to continue to contact their congressman/women to share their opinions on these important issues. She said that they keep count of all who call and that 40% of all women are the breadwinners in the household.

New Business

Mary Ellen reported that she has set a date for her 2014-2015 planning meeting. It will be held on June 17th, however, she is not sure yet if this date will be changed because many members were unable to attend. She will notify her new board members.

Wrap up and Closure:

The meeting was adjourned at 8:02 p.m. by Loretta Altshuler.

Respectfully submitted on May 6, 2014

by Acting Secretary Loretta Altshuler for Olga Erbe/Secretary