

**AAUW Danville- Alamo-Walnut Creek Branch Monthly Board Meeting
April 3, 2014**

Loretta Altshuler – Co-President	Mary Ellen Blake – President Elect
Karen Large – Co-President	Jo-Anne Lyons – Co-Vice President Program
Liz Williams – Co-Vice President Membership	Carol Kennedy – AAUW Funds VP
Olga Erbe – Secretary	Joyce Tenney - Treasurer
Pam Burdis – Co-Chair EYH	Lynn Goodwin – Local Scholarship Chair
Mimi Knox – Co-Vice President Programs	Pat Gross – Corresponding Secretary
Tena Gallagher – Publicity Chair	Kathie Hixon – Advocate and Directory Ad Manager
Mary Holzheimer – Co-Chair Garden Tour	Holly Sauer – Public Policy
Cynthia Savell – Co-Chair Women’s Issues	Susan Terzuoli – Co-Vice President Membership

Call to Order: The meeting was called to order at 9:53 a.m., by Co-President Karen Large at the Shadow Hills Cabana, 1001 El Capitan Drive, Danville. Quorum was confirmed.

Handouts: Agenda, Minutes for March 6 and March 8 meetings, Budget Profit and Loss Standard and Budget Balance Sheet, Policies and Procedures Summary of Changes Final Draft and Bylaws of the Danville-Alamo-Walnut Creek Branch of AAUW.

Announcements: Karen Large presented the following updates:

- Karen explained IBC stands for Inter Branch Council made up of AAUW branches in our area.
- The Contra Costa County IBC is trying to set up leadership training for officers elected and appointed. Possible new date may be Saturday, May 31 - a change from June 29. This will be an East Bay training session combining Alameda and Contra Costa branches.
- Benicia-Vallejo has just joined our Contra Costa County making 9 branches.
- CCC IBC was given the wrong tax ID number and title by the state organization and is sorting that out.
- The IBC will be discussing dues increase at the May 27 meeting.
- All branches will be voting electronically for a statewide dues increase beginning April 12. The branch with the highest number of voters in CCC IBC will have its dues waved for next year.

- Loretta reported her discussion with state representative Helene Carr regarding the vote for state dues increase. A straw vote was conducted. A majority of the group supported the increase.
- New National Value statement just came out – we should check what we run on programs and newsletter against it.
- From Contra Costa NOW publication - there will be an event on April 26, at the Walnut Creek Library. The topic will be on Building a better Women's Movement. Kate Kapilow who is working with AAUW on Title IX will be the speaker.
- Loretta requested that all board members arrange a meeting to transfer their job duties to the new elected executive and appointed board member if they are not returning to their position.

Approval of Minutes: Minutes from the March 6 Branch Monthly Board minutes were approved as e-mailed. Minutes from the March 8, General Meeting were approved as e-mailed.

Treasurer's Report: Joyce Tenney reported the financial statement for March 2014. Total receipts were \$1,037.02, Total disbursements were \$8,558.15. The Balance in the bank account is \$27,810.46.

Garden Tour:

- Mary Holzheimer reported that all homes are on board and all the planning is on time or ahead of schedule.
- Postcards have been mailed and posters are being distributed. Publicity for the event is appearing in Your Town Monthly of San Ramon, Danville, Blackhawk, Alamo and Diablo. Tena will try to include it in Walnut Creek and Lafayette.
- Tickets will be ready to go on sale Friday April 5 or Monday April 8. Holly and Gerry will be on stand-by for the mail-in fulfillment. Karen Large will take on fulfillment of the PayPal orders. The Buy button can be activated now. Teresa did a great job getting the website ready for the tour.
- Tena did a marvelous job securing restaurants. She is putting the finishing touches and will go to press any day now on the restaurant inserts that will be included with the tickets.
- Lori still needs more volunteers for refreshments. The sign-up list was passed around.
- Still accepting donations for raffle baskets. Roseann sent a letter out to the membership asking for donations.
- Docents are still needed. There are still 20 unfilled positions and 3 head docents.
- There was discussion on what percent to take from the soap vendor and 10% was agreed upon.
- Prices this year did not go up because the seniors may have been offended by the raise to just their ticket. This issue will be discussed for next year's event.

- Tena will give Mary insurance information.

Membership: Liz Williams presented. 11 new members attended the New Member Welcome Program. Since the last report, two new members have joined. We will recognize two honorary members in the May installation: Arlene Barnett and Sandy Hoffman. There are currently approximately 282 members.

Local Scholarships: Lynn Goodwin reported that April 1 was the deadline for applications. There are currently 22 applications. On April 23, there will be a meeting to discuss and make decisions on selection of candidates.

Policy and Procedures: Holly reported that the bi-laws are determined by National and have to be followed. She presented the summary of changes (included) and took questions.

A motion to approve the revised Policy and Procedures was made by Mary Ellen Blake, Joyce Tenney seconded it, motion passed all in favor.

Creativity Night: Karen followed up with the Chairs and this event has been cancelled for this year due to low interest, maybe due to competing interests this year. They look forward to resuming it next year.

Tech Trek: Loretta spoke about Tech Trek and presented names and schools to the board. The selected students are: Megan Abravanel, Carly Hui, Melanie Lewis and Catherine Wang from Diablo Vista MS, Aria Bain, Megan Bowden, Natalia Caverogusquiza, and Olivia Friedl, from Los Cerros MS. Mia Caparez and Jillian Nixon from Foothill MS, Elyanah De Leon and Kasey Madsen from Stone Valley MS. Cassidy Cheong from Los Cerros MS is an alternate.

New Business:

- Cynthia Savell discussed the need to contact your senator in supporting the Paycheck Fairness Act. It is as easy as making a phone call and they respond well to these calls of support.
- Tena started the discussion of granting a student affiliate in the area free branch dues for a year. Lynn Goodwin moved that we approve giving branch dues, not state dues, to a student affiliate who requests branch membership, however state membership is required for branch membership, to an undergraduate student who lives in the area. Liz Williams seconded it. The motion passed 8 to 1. This change will be updated in the Policy and Procedures for this year.
- There was discussion about who was going to the State Convention. Mary Ellen will not be able to attend the convention (April 11-13) due to upcoming surgery. Neither will her president elects due to previous trip reservations and health. The newly approved P&Ps stipulate that the April president of the president elect(s) in her absence attend and receive some reimbursement. It was suggested that those funds be rolled over to next year.

- Loretta gave directions for the luncheon to follow.

Wrap up and Closure:

The meeting was adjourned at 11:34 a.m.

The next meeting is scheduled for Thursday, May 1 at 6:30 p.m. at Shadow Hills Cabana, 1001 El Capitan Drive, Danville.

Respectfully submitted on April 8, 2014
Olga Erbe Secretary