

**AAUW Danville-Alamo-Walnut Creek Branch Monthly Board Meeting
March 6, 2014**

Loretta Altshuler – Co-President	Mary Ellen Blake - President Elect
Karen Large – Co-President	Kathy McKnight - Garden Tour Co-Chair
Mimi Knox - Co VP Programs	Carol Kennedy – AAUW Funds VP
Jo-Anne Lyons - Co-VP Programs	Joyce Tenney - Treasurer
Marian Bliss - International Relations Chair	Liz Williams - Membership VP
Tena Gallagher - Publicity	Joan Conley – Co-Chair Public Policy
Cynthia Savell - Women's Issues Co-Chair	Lynn Goodwin-Brown - Local Scholarship Chair
Judy Lauper - Hospitality	Holly Sauer - Parliamentarian

Call to Order: The meeting was called to order at 9:37 a.m. by Co-President Karen Large at Shadow Hills Cabana 1001 El Capitan Drive Danville. Quorum was confirmed. Karen announced that OML will hold an International Women's Panel on Tuesday March 18th in Moraga. Jane Stimpson and Anna Freitas are seeking homes for the HHT in December 2014. If you have any homes to suggest you should contact them. Karen reminded everyone about the 150 word limit when submitting your monthly Advocate articles by the 15th of each month. Loretta announced the board appreciation lunch scheduled for Thursday April 3rd directly following the meeting and asked that all members RSVP.

Handouts: Agenda, Board Meeting Minutes for February 6, 2014 and Program/General Meeting Minutes from January 30, 2014, Balance Sheet Standard, Actual vs Budget July 1 through February 28, 2014, and Proposal for Establishing a Named Fellowship or Grant for the Branch and Current Garden Tour Agreement with the Homeowner.

Approval of Minutes: Loretta Altshuler for Olga Erbe
Minutes from the February 6, 2014 Branch Monthly Board meeting were approved as e-mailed. Minutes from the January 30, 2014 General meeting were also approved as emailed.

Treasurer's Report: Joyce Tenney
Joyce reported that during the month of February total receipts as of close of February was \$2,126.77, and total Disbursed in February was \$2,417.51. The balance in the checking account was \$35,331.59. There was \$2,688 deposited. Tech Trek was paid on March 6, 2014 \$8,112.00 for a total Tech Trek payment for 12 students at \$10,800.

Garden Tour: Kathy McKnight

The garden tour team has been assembled except for a few key positions. Needed are still three more head docents for the gardens and someone to manage Pay Pal. Karen Large volunteered to handle Pay Pal. The new higher ticket prices will be used \$30 and \$35. There are five confirmed gardens four in Alamo and one in Danville. We lost one in Walnut Creek due to frost and they hope to participate next year. Dora Thea has completed the ticket design and additional details still need to be resolved. A volunteer is needed who has experience with handling the refreshments to talk with our new volunteers. It was suggested that they talk with Barbara Critchlow. The big garden in Alamo will be used for refreshments and display of baskets. Both Carol Kennedy and Roseanne Krane have volunteered to coordinate baskets for the drawing. They are seeking donations through the special interest groups, neighborhood groups and the board. Ideas were provided on what could be donated to put in the basket, such as potted plants, statuary, garden tools, seeds etc. Kathy reviewed the existing agreement with the homeowner and suggestions and changes were made. Holly agreed to follow up with the Policy and Procedures committee to finalize an agreement that the Garden Tour chairs could use for with the homeowner. Holly felt that Gail Clark should review the final agreement since she is an attorney. Docents for the gardens are really needed on tour days. The only garden fully staffed at this time is Loretta Altshuler's in Danville. The volunteer docent signup sheet was circulated.

Membership/New Member Welcome: Liz Williams

Liz thanked Dianne Tinnes for volunteering her home for the new member welcome. To date three new members are confirmed to attend so Susan and Liz will call all new members to follow up on the invitation that was sent to them in the US mail. Some board members have said that they will attend to represent the branch and explain our mission and purpose.

EYH: Loretta Altshuler for Pam Burdusis and Iris Stone

Loretta thanked Co-Chairs Pam and Iris for their excellent support in organizing all the volunteers and spending the day at EYH. They worked very hard with the EYH organizational staff to support this full day event at Las Positas College in Livermore. Additionally, all branch volunteers for the event on Saturday, February 22nd were thanked for their time and efforts. The event has a huge success and the girls attending enjoyed the excellent technical presentations.

Nominating Committee/Board: Mary Ellen Blake

The proposed new 2014-2015 Executive Board is found in the April Advocate and on the branch website. Members will vote the new board in at the April 5th Pixar program/general meeting. Mary Ellen has a list of appointed positions that are filled and those still requiring a volunteer. She is still looking for volunteers for some positions. She also is exploring the possibility of combining some positions including public policy with women's issues and women's history.

AAUW Funds: Carol Kennedy

Carol reviewed the following proposal she prepared for the branch for establishing a new member fellowship or grant. It is as follows as she presented it to the board:

Proposal: Establishing a Named Fellowship or Grant for the Branch in AAUW Funds to be named in honor of the "Danville-Alamo-Walnut Creek (CA) 45th Anniversary"

Background: At the Feb. 6, 2014 AAUW Board meeting it was agreed to proceed with an AAUW Fund to honor our Branch. All undesignated funds raised by the Branch would be contributed to that fund.

A choice of fellowship or grant must be made (at the March 6 meeting.)

- (1) American Fellowship – supports women who are US citizens completing dissertations, planning research leave, or preparing research for publication.
Commitment from Branch \$200,000 – 15 years to complete

- (2) International Fellowship – supports graduate or post graduate women who are not US citizens studying in the US.
Commitment from Branch \$200,000 – 15 years to complete

- (3) Research and Projects Grants – supports women for career development or community action project.
Commitment from Branch \$75,000 – 10 years to complete
(Example: Tena Gallagher Research & Projects Grant, started in 2010 and finished in 2013 by Branch)

Note:

1. *A \$200,000 commitment would mean an average contribution of \$13,000-14,000 per year.*
2. *Only the interest accrued from the endowment is used to fund a fellow or grantee.*
3. *Branch previous 5 years donations to AAUW Funds: 2009-\$18,000, 2010 - \$24,000, 2011 – \$30,000, 2012 - \$42,000, 2013 - \$41,000*
4. *Fundraising would be through the Garden Tour, Fall member solicitation letter & requests to N. California branches to help complete our fund.*

After reviewing and discussing the choices seen above the following motion was made by Mary Ellen Blake:

I move that the board approve establishing a named American Fellowship for the AAUW Funds to be named in honor of the "Danville-Alamo-Walnut Creek (CA) 45th Anniversary.

Jo-Anne Lyons made the second. The board voted to approve the motion and it passed.

Mary Ellen is to pick up the Branch Honorees certificates at the state convention in Los Angeles to be given out at the Installation on May 29, 2014.

Local Scholarships: Lynn Goodwin-Brown

Lynn reported that three scholarship applications have been received. She encouraged everyone to talk to young women about applying who meet the eligibility requirements for this merit scholarship. A poster has been designed and she asked that members take it and put it up in visible areas. The scholarship committee meeting review date has been set for April 23rd.

International Program: Marian Bliss

On Saturday, March 8th at 11:30 a.m. to 2:00 pm at Crow Canyon Country Club will be our next general meeting/program. Featured speaker will be Fran Moore a PH.D. student from Stanford University, topic *Is Climate Change Gobbling Up our Food Supply*. Cost is \$26 Chicken or vegetarian salad. Reservation deadline is extended to March 3rd. To date there are 37 reservations. The Country Club is to provide at no cost a projector, screen and microphone. Asha will help with the questions. Tena will help with registration.

Programs: Mimi Knox and Jo-Anne Lyons

Saturday, April 5th at 9:30 a.m. at Round Hill Country Club we will have Speaker Danielle Feinberg, Director of Photography of Lighting with Pixar and she will speak on *The Magic of Pixar*. The cost is \$20 and deadline for signing up is March 31st. It will be a buffet style deluxe continental breakfast. This is an important general meeting because we introduce and vote on the new Executive Board. We also discussed honorariums and who and where have they been given to date and what budget remains. There continues to be concern for keeping branch member costs to attend events affordable. We were reminded that the HHT party and Installation are at no cost to members.

Policy and Procedures: Holly Sauer

Holly requested that all changes be submitted as soon as possible but no later than Wednesday of the following week.

Public Policy: Joan Conley

There was no report at this time.

New Business

There was discussion about DKG and will we host this event again next year and if so can it be done at some location other than Scotts in Walnut Creek. There is a history of meeting at this location so it was unclear at this time if there would be a change.

Mary Ellen reported that she has set a date for her 2014-2015 planning meeting. It will be held on June 17th.

Wrap up and Closure:

The meeting was adjourned at 11:20 a.m. by Karen Large.

The next meeting board meeting is scheduled for 9:45 a.m. on Thursday, April 3, 2014, at Shadow Hills Cabana, 1001 El Capitan Drive, Danville. An appreciation lunch will directly follow this meeting. All 2013-2014 board members are welcome to attend.

Respectfully submitted on March 12, 2014

by Acting Secretary Loretta Altshuler for Olga Erbe/Secretary