

AAUW FEBRUARY 4, 2013 BOARD MEETING

The following Board, Appointed and Administrative members attended:

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| Holly Sauer-President | Karen Large-Co-President Elect |
| Callie Gilbert-Secretary | Melissa Walsh-Treasurer |
| Tena Gallagher-Membership Co-Vice President | Liz Williams-Membership Co-Vice President |
| Mary Ellen Blake-HHT Co-Chair | Kathy McKnight-Garden Tour Co-Chair |
| Lynn Goodwin-Local Scholarship Chair | Joan Conley-Public Policy Co-Chair |
| Pam Burdusis-EYH Co-Chair | Iris Stone-EYH Co-Chair |
| Alicia Jones-International Relations Chair | Melanie Wade-Webmaster |
| Bev Nidick-Co-Parliamentarian | |

Call to Order and Announcements: The meeting was called to order at 6:30 pm by President Holly Sauer. A quorum was confirmed. Holly stated that the bi-annual audit is in progress. It was scheduled for completion in February but has been postponed until March because some of the documentation isn't available yet. She will propose for next year's P&Ps that the audit be moved from the February to the March board meeting. The new AAUW Logo and website will be publicly available on February 21. Holly passed around a copy of the new logo. Mary Ellen asked about our branch logo. Holly responded that we will make a future decision about our branch logo. To cut costs, AAUW-CA is proposing a \$4 increase in dues, as well as a reduction in directors from 16 to 12. Additional information is available on the AAUW-CA website.

Six branch members, Carmen Curtis, Dora-Thea Porter, Sharon Cohune, Charla Gabert, Jan Hersh and Caroline Sanchez have submitted artwork for the AAUW art contest. Holly encouraged us to vote online, between Feb 8 and March 8. Members may vote once every 7 days for 6 images each time and are eligible for a drawing for a \$25 gift certificate to Shop AAUW. Member ID, which is on the back of our directory, is required in order to vote.

Holly reminded us to review Cynthia Savell's e-mail dated 2/4/13 which encouraged us to support the Paycheck Fairness Act by contacting our Congressional representatives.

Approval of Minutes: The minutes from the January 7, 2013 Board Meeting were approved as e-mailed.

Treasurer: Melissa Walsh presented the Treasurer's Report. The checking account has balance of \$32,179.75 with 1 uncleared check for \$36.75. Savings has balance of \$7,839.04. Total cash on hand is \$39,982.04 An \$8,700 check will be issued for Tech Trek. Melissa encouraged us to be aware of how money is spent in our line items. If we are buying for anyone else, we need to make sure that they have it in their line item. The chair of an event is responsible for her line item and to stay within budget. If expenses fall over budget by \$250, board approval is required. Melissa requested that expenses be submitted to her within 30 days of being incurred.

Parliamentarian: Bev Nidick asked if there was any discussion regarding changes to the By-Laws and Standing Rules. There was no discussion and the By-Laws were approved unanimously, as e-mailed. Bev then asked for a vote approving the Standing Rules revisions. The Standing Rules were approved unanimously as e-mailed. The board approved sending the revisions to general membership for approval.

Garden Tour: Kathy McKnight stated that she is looking for 2 more gardens. Mary Ellen Blake has a lead in Blackhawk and will get in touch with Kathy. Discussion ensued regarding the use of PayPal for ticket payment. Mary Ellen will work with Melanie Wade for PayPal setup. Karen Large, Roseann Krane, as well as Mary Mix are other possible PayPal committee members. The logistics of providing addresses of homes for those who purchase tickets with PayPal will be worked out by the committee. Mary Ellen will facilitate a committee meeting in 2 weeks and present the results at the next board meeting.

International: Alicia Jones has scheduled an African-themed Panel Discussion and Pot Luck on April 13th. Alicia asked about the honorarium and based on the budget, she will offer a \$75 honorarium to each of the 4 women on the panel. Alicia will provide their names in advance so that Melissa can write the checks. There will be a \$10 admission charge for the event. The Sycamore Clubhouse can accommodate 48 people and rental cost is \$80.

Programs: Holly reported on behalf of Carol Gerich and Lynn Dodge that the March 28 program will be a talk by Sue deVoe on 'Life in an Internment Camp'. Tea and Filipino appetizers will be served. The location will be in the March Advocate. Carol has submitted, for AAUW state recognition, the February program 'The Road to Livermorium-A Chemistry Thriller'. Holly reminded us of the February 26th joint dinner with DKG and the Pleasant Hill AAUW which will take place at Scott's Restaurant in Walnut Creek. An AAUW Fellow will be speaking.

Holly stated that a general meeting is needed to approve the changes to the By-Laws and Standing Rules. Since 29 members are needed for a quorum, the pros and cons of having the general meeting in March or April were discussed. The nominating committee also needs to have the proposed slate of elected officers available 30 days before the general meeting. The board voted by majority vote to hold the general meeting at the March 28th event. Tena Gallagher, who is interim e-mail manager, asked to have the proposed slate of elected officers, as well as By-Law and Standing Rule changes to her by February 21 so that she can send an e-mail blast by February 25th. Lynn Goodwin requested that the voting take place at the beginning of the event.

Membership: Tena reported that a New Members Brunch will take place on Saturday, March 9th at Carol Highton's home. Board Members are invited and RSVPs are required. Tena stated that the dues for new members will be \$86 and if they join by March 15th, the \$86 will cover them through spring and all of next year. Liz Williams reported that the fall New Member Brunch is being arranged to take place on September 21st at Crow Canyon Country Club. She is waiting for the final cost to finalize arrangements.

Scholarship: Lynn Goodwin shared a thank you e-mail from Lindsey Reardon, one of last year's scholarship recipients. Lynn is waiting for scholarship applications for this year's deadline of March 1st. Local Scholarship recipients will be presented their checks at the Installation Dinner. Since the Local Scholarship awards take place before the installation of the new elected officers, recipients and their families can be excused before the installation. The Local Scholarship Committee consists of Callie Gilbert, Loretta Altshuler, Margaret Batesole, Sandra Killorin and Lynn Goodwin.

Expanding Your Horizons: Iris Stone and Pam Burdusis reported that EYH is taking place on March 2nd at Los Positas, instead of Diablo Valley College. Volunteers are still needed. Holly stated that branch presidents are invited. The website is: <http://tveyh.org>

Holiday Home Tour: Mary Ellen reported that there will be a wrap up meeting this Friday, February 8. Five houses have been secured for next year and the event will be held, December 13-14, due to the lateness of Thanksgiving. The new co-chairs will be Anna Freitas and Jane Stimpson.

New Business: Joan Conley reported that she and Asha Bajaj are arranging a program 'Health Care – What's the Future for You?' which will take place sometime between May 11-30. The location is TBD. Karen Large reported that the Installation Dinner will be held on May 30th. Gus Slavin is finalizing arrangements. Almost all the positions have been filled and Karen will have the names available by the deadline. Melissa reminded everyone to review the line items in their budget regularly. Holly stated that she needs agenda items by the Wednesday before the board meeting. Alicia asked why the holiday party was catered, when in the past it had been a potluck with appetizers. Holly responded that it was decided to cater the party as a special recognition to members. The board voted on the holiday party budget for this year and to cater it when reviewing our budget reserves. Tena congratulated Holly on doing such great job and Holly was given a round of applause.

Meeting Adjourned at 8:05 pm

Callie Gilbert
Secretary