

AAUW MARCH 4, 2013 BOARD MEETING

The following Board, Appointed and Administrative members attended:

Holly Sauer-President	Loretta Altshuler-Co-President Elect
Karen Large-Co-President Elect	Callie Gilbert-Secretary
Tena Gallagher-Membership Co-Vice President	Carol Gerich-Program Co-Vice President
Kathy McKnight-Garden Tour Co-Chair	Mary Ellen Blake-HHT Co-Chair
Lynn Goodwin-Local Scholarship Chair	Alicia Jones-International Relations Chair
Asha Bajaj-Public Policy Co-Chair	Joan Conley-Public Policy Co-Chair
Robin Halloran-Co-Parliamentarian	

Call to Order: The meeting was called to order at 9:31 am by President Holly Sauer. A quorum was confirmed.

Approval of Minutes: The minutes from the February 4, 2013 Board Meeting were approved as e-mailed.

Programs: Carol Gerich stated that Marian Bliss is helping Sue DeVoe with her March presentation, which describes her time in a POW camp in the Philippines. Carol thanked Alicia Jones for help in arranging for the Southside Sycamore Clubhouse location. Lynn Dodge was unable to attend the board meeting because of surgery but she asked Carol to introduce the topic of a thank you gift for Sue. Because Sue is an AAUW member, the branch cannot offer her an honorarium. Discussion ensued regarding giving Sue a gift, such as candy or making a donation to AAUW in her name. Carol stated that since there is \$150 in the budget, she would prefer to donate money to AAUW in Sue's name. Holly stated that it's up to the chairs to decide what kind of thank you gift to give.

International Event: Alicia Jones reported that she is giving a gift certificate to each of the panel members for the April event. She is looking for an additional woman panel member who is Muslim, in order to balance the panel. Roseann Krane and Carol Kennedy will be making food for the event. Tena stated that the \$10 admission charge will help pay for the food. Alicia stated that she may need help from the board to make food and set up the room. Mary Ellen suggested that she send an e-mail requesting help.

Garden Tour: Kathy McKnight reported there were 5 gardens but 2 homeowners have backed out so now there are only 3 gardens for the tour. She asked for suggestions on finding more gardens for the tour. Board members discussed options for possible contacts including presidents of garden clubs, landscapers, realtors, AAUW members and nurseries. Holly stated that Carol Highton has volunteered to arrange a sit down luncheon at her home, with a possible ticket price of \$25. Asha stated that it would be a big project with possible liability issues and recommended against it. After more discussion Holly stated that it doesn't sound like there is

support for the luncheon idea but we may need to have other ways of raising money if homes and gardens fall off. Kathy brought up the idea of raising the ticket prices by having a \$30 early bird price then a \$35 price. After discussion it was decided not to change ticket prices.

Local Scholarship: Lynn reported that Amy Casilio of Collegial Services has volunteered to give free resume and career counseling to our local scholarship recipients. The local scholarship committee has agreed to accept e-mail recommendations and the committee will meet on April 17th to decide on the scholarship recipients. To date, 9 applications have been received. In the past there have been 16-20 applications. Lynn stated that she would be willing to extend the deadline from March 1st to March 15th if asked.

Membership: Tena reminded us of the new member brunch this Saturday at Carol Highton's at 10 a.m. State had recommended that membership dues not be raised this year, but maybe they will be raised next year.

Website Updates: Holly reported that National has redesigned our website. Menu, links and formatting will be maintained by National and changes are free. Full maintenance is \$150. per year but Melanie thinks that it will be easy for us to maintain it ourselves. A password is needed to access the 'members only' site. Tena suggested having our directory on the 'members only' site. Holly stated that among the many advantages to the new website, board members will be able to update their respective pages themselves. Holly called for a vote to approve migrating to the new website when Melanie is ready. The board approved the motion unanimously.

PayPal: Mary Ellen Blake explained how PayPal will work for the Garden Tour and HHT tickets. A map for each location will be printed on the receipt and the receipt may be exchanged for a ticket at any of the locations on the tour. In addition to purchasing tickets by using PayPal, tickets may still be purchased at the same locations as in the past. Karen suggested thinking about a 'no refund policy'. Holly stated that there will still be a refund policy in place. Asha suggested providing a link to AAUW information.

EYH: Holly reported on behalf of Pam Burdusis and Iris Stone that the EYH event was a great success. Asha suggested that for next year, our members could be presenters.

Treasurer: Holly, on behalf of Melissa, reported that there is \$23,124.35 in checking and \$7,839.56 in savings. No checks are outstanding. The Alamo post office box cost is going up and Lynn Goodwin will check with the post office as to what the new cost will be. Taxes were filed for last year thanks to Diane and Holly. If money is being spent for any reason, Holly asked that we check the budget to see how much we have to spend. If more funds are needed, we can bring it to the board meeting. Holly asked if there were any questions about the Treasurer's report.

Tena had the following questions, which she will forward by e-mail to Melissa:

- Shouldn't the \$250 deposit for Diablo Country Club for the October meeting that we canceled come through this budget item?
General Program 1 (Next 10) 12-13 \$133.00 \$350.00
- Has Mary Ellen had given Melissa the final bills for HHT?
- Is it correct to assume that there is about \$8,500. for local scholarships plus \$300 for Jane Trittipio?

Audit: Tena had the following question regarding the audit report and will forward her question to Diana and Joyce:

- Diana only filled out the 990 EZ return according to the audit report. Don't we need to complete the longer 990 form because we bring in more than \$25,000. With our dues and the HHT funds?

Announcements: Holly reported on medical updates for Angela, Cynthia, Pam and Lynn Dodge. Mary Chisolm has passed away and there will be a service. We have \$106. remaining from the collection for flowers. A discussion ensued regarding when to arrange to send flowers and when to arrange to have Kathie Hixon send a card. Asha moved and Kathy seconded a motion to ask Mary Hansen to chose where within AAUW to donate \$50 in order to honor Mary Chisolm. The motion passed unanimously.

Our branch annual meeting will be March 28 at 3 p.m. A quorum of 29 is needed in order to vote on bylaws, standing rules and the new slate of officers. Holly also stated that Jo Harberson is continuing her tradition called 'Help Jo Go Broke' in which Jo matches donations of \$100 or more to the AAUW Leadership Fund. Information for the program can be found at:

<http://www.aauw.org/tag/leadership-programs/>

Holly reported that she received a thank you note from the Virginia Gildersleeve organization for our branch \$50 donation, which is in our budget each year.

Joan reported that the mid-May program on healthcare in America will be sponsored by our branch and the League of Women Voters. It will be at one of the libraries.

Karen stated that she is confused about honorariums and discussion resumed regarding how to thank Sue DeVoe. Carol stated that she would like to give Sue something and after some discussion, Carol moved to give a \$50 donation in Sue's name and allow Sue to choose where within AAUW she would like the \$50 donated. Karen seconded the motion and it was passed unanimously.

The meeting was adjourned at 11:20 a.m.

Callie Gilbert
Secretary