

AAUW NOVEMBER 5, 2012 BOARD MEETING

The following Board, Appointed and Administrative members attended:

Holly Sauer: President
Carol Gerich and Lynn Dodge: Program Co-Vice Presidents
Tena Gallagher: Membership Co-Vice President
Loretta Altshuler and Karen Large: Co-Presidents Elect
Melissa Walsh: Treasurer
Kathy McNight and Mary Holzheimer: Garden Tour Chairs
Angela Domer: Hospitality
Joan Conley: Public Policy
Mary Granzotto: Event Publicity
Robin Halloran: Parliamentarian
Kathie Hixon: Corresponding Secy.

Call to Order and Announcements: The meeting was called to order at 6:30 P.M.. by President Holly Sauer. It was noted a quorum was present. Holly thanked Dora-Thea Porter for an outstanding job on this year's directory. Bulk mail information now available on the web. Thank you to Roseann Krane for writing this information for us.

Please get Advocate News articles to Soni by the 20th of each month, to allow time for editing and layout.

Tech Trek as of 10/10 has \$1,738 towards summer science camp. This coming from membership renewal response.

Discussion of participating and assisting in "She's All That", a Soroptomists yearly event, was determined to not participate this year.

Approval of Minutes: October 1, 2012 Board meeting minutes were accepted as emailed.

Treasurer's Report: Melissa Walsh reported that the Membership Account has \$15,100. The Checking Account has \$16,057.05 and the Savings Account has \$7,837.07. Melissa announced, as an addendum to minutes last month, that the IRS had resolved, positively, the issue with the branch. The final determination from the IRS was that there would be no penalties due.

Holiday Party: Angela Domer announced that the annual branch holiday party will be at the home of Carol Highton on Dec. 8th at 6:00 P.M. The branch will underwrite the expenses for the party this year. Wine will be purchased at Safeway, during their 30% off sale. Food will be provided by a friend of Angela's who is starting a new catering business. We expect approximately 100 attendees. RSVP's will not be required, but will be requested. Street parking is adequate. Name tags will be present.

Membership Report: Tena Gallagher announced that the branch currently has 279 members. The new member gathering at Karen Large's was well attended and great fun. Next new member gathering will be a brunch at Carol Highton's in March.

Programs: Carol Gerich and Lynn Dodge: Carol announced that an electronic survey is currently being offered to the membership to evaluate the types of programs and venue the membership would be most likely to attend. Carol and Holly encouraged all members to please take the survey. Carol stated that through the survey we hope to learn what types of programs appeal to members, as well as where and when to hold them. We will also find out about how much members are willing to pay for the programs. The program scheduled at Diablo Country Club for October was cancelled due to lack of response. The \$125.00 deposit was non-refundable. Carol will submit results for next Advocate. Holly will ask Roseanne to send out a reminder for survey. If you took the original trial one, you have to take the survey again.

Installation and Scholarship awards: Loretta Altshuler announced that Gus Slavin is in charge of Installation. A date and place has yet to be determined. Installation and Scholarship awards will be held together at the same event.

Holiday Home Tour Dec. 7 & 8, 10-4. Holly reported for Mary Ellen Blake that there will be six homes on the tour this year, 4 in Danville, 1 in Alamo and 1 in Walnut Creek. The tour is looking for a docent coordinator. The postal announcement to the patron data base has been mailed. Dora-Thea Porter designed the postal and is now working on the ticket layout. Holly and Mary Ellen wrote the descriptions for the homes. Loretta Lewis is in charge of the refreshment house. A sign up sheet for refreshments was passed around. Karen Large displayed Mary Mix's beautiful quilt to be offered for opportunity chances. She asked the membership to please take to any meeting and sell tickets. The quilt proceeds go to the Tena Gallagher Research and Projects Grant.

Funds Overview: The EF Funds committee will be meeting Friday to determine where EF funds will go from the branch. The committee is Roseann Krane, Judith Finch, Jacque Schubert, Robin Halloran, Pat DeRensis and Linda Williams.

Calendar Review: It is determined that Joan Buchanan will speak at the Shadow Hills club house on Nov. 27th. Light refreshments, no RSVP requested.

2012-2013 Goals: Reviewing of branch goals was discussed. Updates were made and are included in the attached Goals document. Although the Community Support goal will be removed due to difficulty in objective measurements, monitoring community support will be done periodically. Tena Gallagher moved to accept goals as suggested. Carol Gerich seconded. All passed.

Advertising: It was suggested that the current advertisers be sent an electronic copy of the Advocate monthly. Kathie Hixon said she would see that that happens. Kathie also encouraged any members or friends to advertise in the Advocate newsletter. Their business card can be sent to Soni at any point and a reduced amount will be pro-rated for the rest of the year.

New Business: Joan Conley told of her experience in registering young women to vote who live in foster homes in the county. She said it was exceptionally gratifying and the girls were elated that someone would care to register them. She registered 9 women.

Garden Tour: Kathy McKnight and Mary Holzheimer reported they have confirmed two gardens to date for the EF Garden Tour in May 2013.

Corresponding Secretary: Kathie Hixon reported on sending of get well cards and condolences to members.

General Discussion: Should we charge members, who are on restricted diets, at our luncheons requiring reservations and payment? It was determined that **all** members will be expected to pay for a reservation no matter what their diet restrictions may be.

Meeting was adjourned at 8:36 PM

Respectfully submitted
Kathie Hixon for Callie Gilbert