

AAUW Board Meeting -- April 9, 2012

The following Board, Administrative and Appointed Members attended:

Robin Halloran, Co-President	Roseann Krane, Co-President, Web Mstr., E-Mail Mgr.	Holly Sauer, President Elect, HHT Co-Chair
Tena Gallagher, Membership VP	Angela Domer, Rec. Sec'y.	Mary Ellen Blake, HHT Co-Chair
Joan Conley, Public Policy	Barbara Critchlow, Local Scholarships	JoAnn Dahlin, EYH
Pat De Rensis, Garden Co-Chair	Pat Foster, Local Scholarships	Karen Large, Program Co-VP
Linda Reeve, Garden Co-Chair	Cynthia Savell, Public Policy	Marcia Steinhardt, Parliamentarian

Call to Order and Announcements: The meeting was called to order at 9:30 by Co President Roseann Krane at the Shadow Hills Cabana, 1001 El Capitan Drive, Danville.

Approval of Minutes: Since there were no further corrections to the March minutes, they were accepted as e-mailed by Recording Secretary, Angela Domer.

Treasurer's Report: Roseann Krane for Melissa Walsh: Roseann assumed Melissa had e-mailed the report directly to the Board, so she did not forward it; however, Melissa had not sent it. Roseann will send it and Melissa's accompanying e-mail to all Board members (*copies attached to the official copy of minutes*). A single printed copy was circulated around the table.

- Melissa's e-mail asked for confirmation that it was okay to go over budget on Convention expenses -- estimate of \$27 to \$50 plus parking for two cars. All agreed that would be acceptable.
- It was clarified that the \$150 for Hospitality is for putting on event/s for Neighborhood hosts. It is unknown if any of it was spent. Roseann said she would check this out and get back to Tena about possibly using the \$150 to cover expenses for the extra Membership events Tena had. Roseann will send the decision to Melissa.
- Tech Trek did not use all their budgeted money (\$2678 remains) due to extra donations. After a quorum was established, **a motion was made by Barbara Critchlow to move \$1000 from Tech Trek into Scholarship Funds to enable a 7th grant.** Motion was seconded by Mary Ellen Blake. A vote was taken and motion was passed.
- The IRS has not responded to our last mailing regarding the \$1,525.35 in late filing penalties and interest related to the 2005 tax return situation.
- The Audit committee will be reviewing the books next Saturday.
- Program has a profit of \$491. It is the decision of Programs as to where to channel this extra money. Discussion centered around using it for Membership, Installation or Convention. **Tena made a motion to table the decision until next month when more information is available.** Motion seconded by Mary Ellen. A vote was taken and the motion passed.
- Joan Conley reported that Public Policy has not been asking for funds. The Retired Teachers Association has been absorbing costs for phone calls, etc. Roseann reminded our Incoming President to remember Legislation in the budget next year. Joan will work on a possible amount.

International Relations: Tena reminded us that we must have a quorum at the Apr. 21st event since we are voting. If we do not, we will have to do an electronic vote.

Garden Tour: Linda Reeve, Pat De Rensis:

- Pat asked if we had received our post cards and Tena reminded us you only get a post card if you've previously paid by check. Pat distributed small flyer handouts for us to leave in appropriate places.
- Acknowledgement and thanks to Dora Thea Porter for her wonderful graphics. They've been left with local Garden Clubs. Robin will distribute at the Diablo Garden Club and Barbara Critchlow will bring to the Walnut Creek Library.
- Tickets are available as of today. Candice has already sent some out.
- Susan Terzuoli and Liz Williams will coordinate refreshments. Sign-up sheet for bringing treats was passed around. Please bring finger-sized foods and home made is preferred. Be cautious about bringing something that might melt.
- To indicate a "Senior" ticket purchased, East Bay Flower puts an "S" in the corner of the ticket.
- Linda indicated they have the raffle items set to go, but next year we could ask members to contribute to a raffle basket.
- Final walk through is April 23rd.

Programs: Karen Large:

- Karen encouraged us to use the profit from Program for Installation so that it can be a semi-catered event.
- We had 53 paid attendees at the Autumn Gem event.
- PayPal was very effective for this event.

Membership: Tena Gallager:

Profile Sheet: Tena asked for comments regarding the Profile Sheet that had been e-mailed (*copy attached to official copy of minutes*). A bicycling group needs to be added to the Interest Groups and when writing checks for Tech-Trek put "Tech Trek - DAW Group" on the memo line of the check. Anticipated mail date: May 5th.

Creativity Event: May 16th, 7 p.m. Numerous talents will be represented (art, quilting, jewelry, writing, etc), but still hoping for a musician. If you know of anyone in our Chapter, please ask them to contact Tena.

Membership Brunch - Sept. 15th: There are two possible speakers: M.J. Ryan (local writer and creator of "Random Acts of Kindness") and Dr. Louann Brizendine (author of "Female Brain, Male Brain").

IBC: There will be an upcoming 4 hour Trainer's Training Program for the Start Smart program. If interested, contact Tena. Our Branch paid for Mary Hanson to go to the training two years ago.

Expanding Your Horizons: Jo Ann Dahlin: The Tri Valley conference was a great success.

- There were over 300 students, 15 workshops, special activities and a lunchtime career fair.
- Scholarships and a bus were provided for students from Livermore's Junction Avenue Middle School.
- Hispanic attendance rose to 13% this year.

- We had 19 volunteers from our Branch. We coordinated communication and assignments for the event. Jo Ann and Cheryl Kohleriter chaired.

Scholarships: Barbara Critchlow, Pat Foster: Most applications came in at the tail end. Everyone has her packet. We have 17 completed applications under review. Barbara's suggestions for next year:

- "Everything" must come in in a 9 x 12 envelope from the "applicant."
- There should be a long lag time between application due date and committee meeting.
- Never have this during spring break. We need to move it to later in the year. Suggest April 15th and then don't schedule the committee meeting until the first of May reporting back to the Board in May.

Our P&P states we need to present the candidates to the Board and following Board approval, the women are notified. In order to accomplish this in time this year, it will be necessary to notify the Board via e-mail (names and a very short bio will be included). Barbara and her committee will work up recommendations to P&P for next year.

Public Policy: Joan Conley, Cynthia Savell:

Joan shared with us 800 numbers that can be used as a resource for reaching aid at no or reasonable cost (*copy attached to the official minutes*). She also distributed pamphlets compliments of Joan Buchanan -- "Public Policy" -- listing some of the services available through her office and "The California State Budget Process" -- helping us understand the budget process will help us communicate our priorities to our state representatives (*copies of these pamphlets are attached to the official minutes*).

Cynthia attended a meeting at Mills College. Of particular interest was a discussion on "How to Negotiate for your First Salary" when you finish college in the STEM subjects (Science, Technology, Engineering, and Math). Women need full confidence to compete with men in these areas. The U.S. is falling behind in these fields. Our education system needs to improve in these areas. An MIT graduate has come up with a series of over 3100 videos and they have a not for profit goal of changing education by providing a world class education for anyone anywhere through these 20 minutes videos. The website for these videos is "khanacademy.org". There is also concern that men are not willing to support many of women's health issues.

Tena informed us that on April 12th the three candidates running for County Supervisor will be speaking at the San Ramon Community Center at 7 p.m. Tomi Van de Brooke is the pro-choice candidate.

Policies and Procedures: Marcia Steinhardt: A motion was made on March 20th via e-mail by Barbara Critchlow and seconded by Mary Ellen Blake ***to accept the Policies and Procedures for Danville-Alamo-Walnut Creek Branch of AAUW as modified by the Policies and Procedures Review Committee.***

Results: 10 members voting "yes" (*motion, second and list of names included with official minutes*). Eight votes were needed for a quorum. Communications, Co-Presidents, and Public Policy did not cast a vote. Motion was passed. Final document is in the proof reading process. When complete, Marcia will send to Roseann for posting on the web in pdf format. Mandatory changes to By Laws are completed and sent to State and International. They are available on our website. Many thanks were given to the Committee: Karen Large, Robin Halloran, Mary Mix, Gus Slavin, Holly Sauer and Marcia. Apologies to Karen for omitting her name in the Newsletter.

Speech Trek/Interest Groups: Holly Sauer:

Speech Trek--After comments received from Board members, Holly decided this was not the right time to pursue Speech Trek.

Interest Groups-- A new book group and a new movie group have been added. Holly is working with Interest groups leads and will soon have a new list for Membership and for posting on line. We were asked to submit any changes to the present list (*attached to official copy of minutes*). President/s Elect have the responsibility for Interest Groups.

Corresponding Secretary: Roseann reported that Kathy Hixon visited Marilyn Milam. Marilyn is recovering well from her shoulder surgery. Holly told us that Karen Campbell has moved.

Announcements/New Business:

- Roseann has been asked to put an announcement on our website for Womens' Cancer Care Center. Though this is a noble cause, we can only put our own specific AAUW information on our website unless we are doing an article specific to that topic or it is a paid ad. We will be unable to comply to this request.
- Roseann again asked if there was anyone willing to back up our website to their computer. Roseann will delete what is possible to reduce the amount of space needed for back up. Marian Bliss might be able to do it depending on the size of the hard drive needed.
- Tena agreed to store the crystal platter, bowl and 36 cups. If it is not used in the next few years, we will take it to a consignment shop.
- Karen complimented the mission-based agenda. Roseann will send the template to incoming President Holly Sauer.
- Tena and Roseann reminded us we are voting for AAUW's CA state officers in June via e-mail. Roseann and Holly will put candidate information they attain from the Convention in our Newsletter. Remember to cast your vote.

Meeting was adjourned at 10:57 a.m. Next meeting will be May 14th -- 9:30 to 11:30. 9:15 arrival at Shadow Hills Cabana.