**AAUW Danville-Alamo-Walnut Creek Branch**

**Monthly Board Meeting – February 10, 2015**

Shadow Hills Cabaña, 1001 El Capitan Drive, Danville

Attended by: Mary Ellen Blake, Tena Gallagher, Robin Halloran, Carol Kennedy, Marilyn Lawver, Kathy McKnight, and Kate Reed.

Late Arrivers: Marian Bliss, Anna Freitas, and Susan Terzouli

The meeting was called to order by Mary Ellen Blake at 9:35am.

Mary Ellen reviewed standard rules of meetings, including signing in, speaking one at a time, raising a hand, and not leaving early unless the president is notified of an early departure.

The January minutes were approved as e-mailed.

**Treasurer:** Marilyn shared that our branch now has a single credit card, based on not using the second one. The quilt drawing proceeds go to the Creative Endeavor Scholarship. Currently the branch has $16,000 for Tech Trek and scholarships. Marilyn noted that there is approximately $20,000 in Reserves, so she suggested we could move some of this amount to TT and scholarships.

**Upcoming Events:** Creativity Night will be held on Feb. 25th at Diablo West Club House. 11 members have committed to sharing their creative endeavors.

An International Women’s Day Program will be held on Saturday, March 7th @ 9:30 am, Shadow Hills Cabana, 1000 El Capitan, Danville. Women's Movements around the World will be discussed.

The Annual Spring Meeting will be held on April 25th. It is entitled Madam Mars. The speakers are 2 female engineers who will be the 1st two women on Mars. Elections for the 2015-2016 board will be held at this meeting.

**AAUW Funds:** Carol shared that our branch officially had donated $38,309.36 to AAUW Funds in 2014. She noted that this amount reflected more members donating in 2014 compared to 2013, but that major donors gave less in 2014.

The named gift honorees committee includes Mary Ellen, Marian, Carol, Karen Large, and Liz. Discussion ensued regarding when and where the State and National announcements regarding donations will be made. A decision was made to announce this at our June Installation.

**Installation:** We are still looking for a location for Installation. Several member’s homes were recommended. Mary Ellen will follow up.

**New Members’ Dinner:** Tena reported that 25 ladies gathered at her home on Jan. 29th. She will hold a new members’ coffee on Feb. 21st.

**Tech Trek:** All nominations are in. Our branch has requested 12 places. Interviews will be held the week of Mar. 16th.

**Garden Tour:** Kathy reported that only 1 garden is confirmed. She is working on 2 others. Ensuing discussion resulted in agreeing that we could include gardens from prior years if these were at least 5 years in the past. We continue to seek a head docent and a lead for the PayPal ticket sales.

We would like to have about 15 baskets at the tour. Linda Reeves has donated $1,000 for baskets. Mary Ellen discussed the possibility of making several fairy gardens if she gets donations. Robin suggested a basket making party. No action was taken on this.

Susan T. will make the docent bags for the tour. Carol Highton will co-coordinate refreshments with Noel Manion.

**Committees:** Discussion regarding name tags and out web site was tabled until the March board meeting.

Mary Ellen has asked each committee leader to put together information about the committee. This is to include the committee name, leader, objective and their final recommendation with both the pros and cons. This is to be followed by the committee bringing its recommendation to the board for a vote.

**IBC:** IBC branches were assigned to various committees. Our DAW branch was assigned to the nominating committee. Marilyn agreed to serve as treasurer for IBC.

**Additional Topics:** Marilyn reminded that we need a financial review. She suggested contacting Holly and Liz to do it. Anna volunteered to help if the review is not in March. Marilyn also said we should review AAUW Funds.

Tena reminded us that the presidents elect are sent to the convention, for which we have $1,000. Liz will also go to the Leadership conference on Mar. 21st. Additionally, Marilyn reminded us that there is $100 for the president’s expenses which could be used for the convention or conference.

Nominating Committee Report: Marilyn asked that the spelling of her name be corrected.

EYH: Susan reported 21 students from the San Ramon Valley Unified School District have already registered, and that all volunteer slots are filled. This includes all monitors, substitutes and coverage for the 2 workshops. The Contra Costa Times published a positive article.

Nominations for Next Year’s Board: Robin moved we approve the proposed slate as recommended by the nominating committee. Marilyn seconded the motion. The motion carried unanimously.

The meeting was adjourned at 10:46 by Mary Ellen.