

AAUW Board Meeting — April 12, 2010

The following Board and Appointed members attended:

Kathie Hixon, Co-President	Mary Hanson, Treasurer	Dora-Thea Porter, Secretary & EYH
Marian Bliss, Co-President	Barbara Critchlow, Membership Co-VP	Susan Terzuoli, Co-Chair LAF
Robin Halleron, Program Co-VP	Mary Mix, Co-Pres. Elect & Co-Chair EF	Tena Gallagher, Parliamentarian
Bev Nidick, Tech Trek	Barbara Welch, LAF Co-VP	Jennifer Brandenburg, Local Scholarship
Jacque Schubert, EF Co-VP	Karen Schlumpp, Mbr Co-VP '10-11	Laurel Harken, Mbr Co-VP '10-11
Carol Kennedy, Walnut Creek Liaison	Carla Pancheco, Walnut Creek Liaison	

Call to Order: The meeting was called to order at 7:15 P.M. by Co-President Marion Bliss at the Shadow Hills Cabaña, Danville. Marian had special thanks for Barbara Critchlow and Pat DeRensis for their outstanding efforts on membership. Special recognition was given to Robin Halleron and Loretta Altshuler for arranging interesting meetings with thought-provoking and stimulating topics and guests.

Approval of Previous Minutes: The March 8, 2010 board meeting and the March 20, 2010 general meeting minutes were accepted and approved as e-mailed.

Treasurer's Report (Mary Hanson):

- Per the March 31, 2010 balance sheet, assets totaled \$24,477.56, including \$16,884.13 in checking, \$2,145.23 in savings and \$5,392.87 in a CD. See attached treasurer's reports for details.
- Mary distributed a YTD Income & Expenditures spreadsheet for our branch which also includes projected expenses for the April State Convention at \$1,000 and the June Board Installation at \$328. See attached spreadsheet for details.
- It was moved and seconded that \$500 of the \$1,500 reserve Tech Trek fund be transferred to the Scholarship fund and the remaining \$1,000 be kept in reserve.
- The July 1, 2008—June 30, 2009 Audit Report which was reviewed. Robin moved we approve the report, it was seconded and the motion passed.
- Walnut Creek accounts were closed as of April 2, 2010 with the deposit of \$5,981.85 into our account.
- Mary requested the Board's approval to investigate other financial institutions for a better rate on our CD when it comes due. There may be a problem in developing a rolling 6-month CD ladder given signature requirements and the annual change of our officers. The Board gave Mary their approval to pursue her inquiries.
- There is concern to start training a backup treasurer given the complexity of the position. It has been suggested that treasurers overlap for 5 months beginning in April. In this way the new treasurer is ready to begin by September.
- After the branch planning meeting on June 12, a meeting to plan next year's budget should be scheduled in June or July. Carol Kennedy will be one of the participants.

Membership (Barbara Critchlow): Barbara introduced Karen Schlumpp and Laurel Harken, who are next year's membership Co-VPs. They are working on the membership brunch and recruiting activities.

Branch Programs (Robin Halleron): Nothing to report at this time.

Garden Tour (Mary Mix): So far 159 tickets have been sold. The flyers have been printed listing the eight gardens on the tour. Unfortunately one of the homeowners had to withdraw her garden at the last minute. The remaining seven gardens will provide a satisfying experience for attendees. Plans are moving ahead also to initiate the *Research and Projects Grant* for Tena Gallagher once we have reached the \$5,000 goal.

LAF (Susan Terzuoli and Barbara Welch): LAF *Non-Event* fund raiser has raised \$1,535 so far with their solicitation letter. They will contact Roseann Krane to send out an e-blast reminder.

Walnut Creek Satellite News (Carla Pancheo and Carol Kennedy): Carol had asked for comments from the Walnut Creek members now that we are merged. Reaction to our interest groups has been positive, especially to *Great Decisions, Art & Garden, Travel* and *Movies*. They would like to see more meetings in Walnut Creek and have more car pooling. Also of interest is the opening of the new Walnut Creek Library on July 17. We have been asked to provide monitors. We will discuss both the survey and library further at our planning meeting.

Local Scholarship (Jennifer Brandenburg): The Scholarship Fund has \$11,500 and we have received 18 applications. The LSC will meet this coming Wednesday to select 11 candidates. The Board will be apprised of the committee's decision by e-mail and they will vote by e-mail to *accept-yes* or *reject-no* their selection. Then Dora-Thea Porter will tally the votes and report back to the Board at the May board meeting.

Tech Trek Update (Bev Nidick): Luisa Hansen has 6 candidates from Walnut Creek and we have selected 10 of the 25 applications (Charlotte Wood 2, Stone Valley 3, Diablo Valley 2, Los Cerros 3). Jacque moved and Robin seconded that we accept these 10 candidates. The motion passed. Jacque moved and Mary Hanson seconded that we again purchase mascot bears for the girls as we did last year. The motion passed. The girls will be attending Sonoma State except for four who will be going to Fresno State.

Public Policy (Cynthia Savell): No report. Cynthia was absent.

The Advocate (Cheryl Kohleriter): No report. Cheryl was absent.

Parliamentarian (Tena Gallagher): Board members had been e-mailed a draft of the *Policies and Procedures Handbook Including Job Descriptions* for their review. It was moved, seconded and passed that the Board approve the Handbook.

Old Business (Marian Bliss): A leadership training class will be given at the State Convention on Friday, April 30 from 1:00-5:00. Cost is \$30. The Installation of Officers will be Friday, June 4 starting at 5:30 at Charlene Vorous's home with Gus Slavin installing the new board.

Adjournment: The meeting adjourned at 10:00 P.M.

Next Board Meeting: Monday, May 10 at 7:00 P.M. at the Shadow Hills Cabaña.

Respectfully submitted by

Dora-Thea Porter, Secretary

ADDENDUM: Jennifer Brandenburg, Chair of the Danville-Alamo AAUW Local Scholarship Committee, moved that the Board approve eleven (11) recipients for the 2010 Local Scholarships in the amount of \$1,050 and that one candidate receive also a Jane Trittipio Scholarship in addition to the \$1,050. The amount of this scholarship is determined by donations to that scholarship. The motion was seconded by Kathie Hixon. Both the motion and second were sent to the Board by e-mail. The voting members (one vote per office) returned their vote by e-mail to either *accept-yes* or *reject-no* the motion.

The Board voted unanimously to accept the motion to approve the eleven (11) candidates selected by the LSC. Votes were cast by the following officers: President, Co-President Elect, Secretary, Webmaster, and chairpersons for Membership, *The Advocate*, Programs, AAUW Funds/EF, Legal Advocacy Fund, Local Scholarship, Tech Trek and Public Policy.