

AAUW Board Meeting — December 3, 2010

The following Board, Appointed and Administrative members attended:

Marcia Steinhardt, Co-President	Mary Mix, Co-President	Dianne Tinnes, AAUW Funds Co-VP
Loretta Altshuler, Secretary	Karen Large, Program Co-VP	Barbara Welch, LAF Fund Co-VP
Robin Halloran, Holiday Home Tour	Karen Schlumpp, Membership VP	Dora-Thea Porter, Web Master
Ingrid Lara, Holiday Home Tour	Marian Bliss, Parliamentarian	Holly Sauer, Hospitality Co-Chair
Tena Gallagher, Event Publicity	Carol Kennedy, Walnut Creek Satellite Rep	Sharon Cohune, Hospitality Co-Chair

Call to Order and Announcements: The meeting was called to order at 9:00 A.M. by Co-President Mary Mix at Shadow Hills Cabana, 1001 El Capitan Drive, Danville. General announcements included the following:

- The Benicia-Vallejo AAUW is sponsoring a Bunko Night on Saturday, January 22, 2011 at 7:00 p.m. at the Benicia Senior Center, 187 East L Street as a fundraiser for Tech Trek summer camp scholarships and other community projects. Tickets are \$15 per person. For more information contact Mary Hammonds at 707-745-0808 or send her a check at 902 Bradford Way Benicia, CA 94510.
- Another fundraiser for the Benicia-Vallejo AAUW is The Best Intentions,.A Motown Tribute Band featured at the Riza Auditorium on the campus of the California Maritime Academy in Vallejo at 8:00 p.m. on March 12, 2011. Tickets are \$25 per person. Advance reservations can be made by making a check payable to Benicia-Vallejo AAUW and mailing to P.O. Box 1876 Benicia, CA 94510.
- A copy of the AAUW Annual Report and Action Fund Congressional Voting Record was passed around to be reviewed by Board members present.
- AAUW National is going to rescind the name change. We will now be called the American Association of University Women, thus returning to our original name instead of the acronym abbreviation.
- The annual Branch Holiday Party will be held at the home of Carol Highton on Saturday, December 11, 2010 at 6:30 p.m. All members attending are requested to bring an appetizer. A \$5.00 donation per person is requested to cover all additional costs of hosting the party. Beverages, wine and supplies will be provided. All attendees were reminded to offer to help clean-up at the end of the event.
- A Nominating Committee for the Branch Board 2011 - 2012 was selected and includes the following nominees: Karen Abu-Hamdeh, Gail Clark, Kathie Hixon, Kerry Montalvo and Caroline Sanchez. These nominees will be approved by the general membership at the Branch Holiday Party on December 11, 2010. A motion to approve as amended these nominees was made by Dianne Tinnes with a second by Karen Large. All Board members were in favor of passing this motion so it was unanimously approved.

Approval of Previous Minutes (Loretta Altshuler): The November 12, 2010 Board meeting minutes were approved as e-mailed with the following change. This sentence was deleted from the Holiday Home Tour section. *The majority of the Board was in favor of passage, however, one member was opposed.*

Holiday Home Tour (Robin Halloran and Ingrid Lara): Holiday home tour tickets are now on sale, however, today is the last day at \$30 per person and then the cost goes up to \$35 per person. Robin showed the

holiday quilt that Mary Mix designed. The quilt is very beautiful and was a donation by Mary Mix. This is an outstanding contribution to the fundraiser. Robin also encouraged everyone who has not already purchased raffle tickets to do so at \$1.00 per ticket or six for \$5.00. The quilt will be displayed at the DeSchane Home where the refreshments are being served and additional tickets can be purchased. There are five homes on the tour. Tickets will be on sale at all homes. All docents are organized including LS and Tech Trek recipients. All proceeds from the tour and quilt raffle go toward the AAUW's local scholarships and Tech Trek Science Camp for middle school girls. Signs and balloons will be put in place on the street to direct people to the homes. Robin will purchase the balloons at Safeway since she can pick them up early in the morning and they cost \$1.00 each. Mary Mix shared ticket sales to date. At this time 513 tickets have been sold for a profit of \$14,390. She compared this current sale to previous years. In 2008 a total of 549 tickets were sold for a total revenue of \$15,850, and in 2009 a total of 653 tickets were sold for a total revenue of \$18,860. East Bay Flower Company has sold 283 tickets to date with a revenue of \$6,865. The largest sale day was December 2, 2010 and the second heaviest sales day was November 30, 2010. Mary compared the sales from the recent Garden Tour where 768 tickets were sold with a total revenue of \$22,010. Everyone thanked Tena Gallagher for her excellent work with publicity and with preparation and printing of the ticket information.

Treasurer's Report (Mary Hanson): Mary Hanson was unable to attend so there was no report.

Hospitality (Sharon Cohune, Holly Sauer): Sharon reported that hospitality has "kicked off" very well and there are small variations in the number of people in each neighborhood. She raised the question about hospitality not being a voting member of the Board. At this time the Hospitality position is designated as an Administrative Position. She feels that the work load and number of people she is supporting justifies this position being moved to an Appointed Position within the Board. The position would then be able to vote on various matters. There was discussion about the impact to the Board with another voting position. The larger the voting Board the more Board members must attend meetings in order to have a motion passed. There was discussion about moving some existing Appointed Positions to the Administrative Position in order to move the Hospitality Position to an Appointed Position. Since many Appointed Board members were not present at the meeting, it was felt that this should be investigated further. Consequently, to research this further a By-Laws committee will be formed to review all responsibilities of these positions.

By-Laws (Marian Bliss): Attached is a copy of the proposed draft of the revised Standing Rules and By-Laws. Highlights of the changes include the new Branch name to include Walnut Creek, changes for certain elected and appointed Officers and Fund Raising. When the Branch name is officially changed at the National level, Marian and Karen Schlumpp will coordinate reflection of this change on stationary, brochures, forms and other materials. A committee to review the By-Laws was formed. Volunteers included Dora-Thea Porter, Marcia Steinhardt, Sharon Cohune, Carol Kennedy and Marian Bliss. A date to meet was set for January 12, 2011 at 1:30 p.m. at the home of Marian Bliss. All other interested persons may attend. Please contact Marian in advance to let her know of your interest in attending this meeting. The handling of the Virginia Gildersleeve donation was again raised. Marian recommended that Mary Mix contact Gloria Taylor at the state level to determine how this has been handled in the past. Mary agreed to a follow-up on this issue. Advertising space in the Advocate has been purchased by member Sarah Nix. She is requesting an advertisement for her legal company Gagen-McCoy, McMahan, Koss, Markowitz and Raines.

Public Policy (Mary Mix): Cynthia Savell was not present so Mary Mix briefly discussed the contents of two attached AAUW Action Network articles titled *AAUW Gives Thanks* and *Help Support the American Dream*.

Membership (Karen Schlumpp): On either January 15, 16, 22 or 23, 2011 a New Member Tea will be hosted for our new 28 members. Total expected attendance with Board members is around 30. A location for the event is needed. Anyone wishing to donate their home should contact Karen. If a home can be donated the theme will be High Tea. During the Holiday Home Tour at the DeSchane home, Karen will be available at a new membership table. New members will be allowed to join at the Shape the Future rate of \$61.50. She hopes that new members will sign up and pay for membership on the same day. This approach to finding new members was successful at the Brunch in September. Robin Halloran suggested that Kathie Hixon be contacted to share new membership information with the Holiday Home Tour docents so they could answer questions and direct prospective new members to the DeSchane home.

Programs (Karen Large): Plans for the January 6, 2011 program featuring Pedro Bernardy at the Walnut Creek Library are going well. Legal issues such as carrying pepper spray will be discussed. A \$10 fee to cover room expenses and refreshments will be charged. The EF program planned for February 22, 2011 at Scotts Restaurant in Walnut Creek is still on schedule. On March 12, 2011 a program titled "*Remember the Ladies*" honoring 100 years of the Women's right to vote in California. will be held at the Crow Canyon Country Club in San Ramon. There are 80 seats available for this event. A theme of red, white and blue is being considered since it is a centennial celebration. Moreover, our Branch is focusing on a historical theme. Tena Gallagher is working on the advertisement. Cheryl Kohleriter was thanked for all her efforts in publishing program information for the Advocate. Additionally, Karen thanked Carol Kennedy for her excellent support of the Walnut Creek January program.

LAF (Barbara Welch): A final donation was made from our branch to LAF for \$2,930. Collected was \$2,600 and the remainder of the money was carried over from the previous year. Susan Terzuoli is confirming speakers with the Oakland Women's Law Firm of Dickson Levy Vinick Burrell Hyams LLP. The event will be held on Saturday, April 2, 2011 from 4:00 p.m. to 6:00 p.m. and the location is forthcoming. Members will provide the food with appetizers and wine being considered.

EF (Dianne Tinnes): The following was a report made of the status of AAUW Funds/EF fundraising.

- Jo Harberson donated \$3,500 to National AAUW Funds giving our Branch the credit for this donation with \$1,000 of it going directly to the Tena Gallagher R&P Grant.
- Since our last donation to National in August 2010, \$963 has been received through donations by our membership and the bridge club.
- The fall fundraising letter was successful. By November 29, 2010 a total of \$2,537 had been contributed. If additional funds are raised during the month of December they will be credited to our 2011 donations.
- A check was sent on November 29, 2010 to AAUW Funds for \$3,300. Two separate checks were issued. One for \$1,800 for the Tena Gallagher R&P Fund, and \$1,500 to the San Jose Inc. Centennial American Fellowship.
- To date the Tena Gallagher R&P fund has been funded in the amount of \$19,800. The breakdown is as follows: \$5,000 on 4/23/10 from the application fee, \$12,000 on 8/24/10 from the Garden Tour proceeds, \$1,000 on 11/11/10 from Jo Harberson, and \$1,800 on 11/29/10 from fall fundraising letters and membership renewal donations.

EYH (Mary Mix): A meeting was held with JoAnne Dahlin to discuss plans for this event. Historically our members have volunteered as monitors. However, our San Ramon Valley School District (SRVSD) sends approximately 10% of the total number of attendees. Girls from the Tri-Valley area are much more active in this program. There was also some discussion about how more girls could be encouraged to attend. Meetings with school principals and more science and math teachers was considered. It is important for us to "Get the word out" about Tech Trek to our SRVSD middle school girls. Consequently, the question has been raised should our Branch continue to be involved in this event? A recommendation may be made to drop EYH from programs we support.

Tech Trek (Mary Mix): Packets have been received for 2011 and 12 reservations are being held for our Branch, pending a successful Holiday Home Tour.

Local Scholarship (Sonya Seyler): Sonya was not present so Mary Mix reported that a committee is being formed to review local scholarship applications.

Adjournment: The meeting adjourned at 10:35 A.M.

Next Board Meeting: Friday, January 14, 2011 at 9:00 A.M. at the Shadow Hills Cabaña.

Respectfully submitted by

Loretta Altshuler, Secretary