

## Danville-Alamo AAUW Board Meeting Minutes for December 5, 2008

The following members were present:

Tena Gallagher, Pres.	Kathie Hixon, Co-Pres. Elect	Marian Bliss, Parliamentarian
Mary Mix, EF Co-VP	Sharon Cohune, Membership	Jacque Schubert, Treasurer
Dora-Thea Porter, Secretary	Nancy Murray, Program Co-VP	Carole Allen, Program Co-VP
Cheryl Kohleriter, Advocate	Connie Cady, EF Co-VP	

President Tena Gallagher called the Friday, December 5 board meeting to order at 9:35 at the Shadow Hills Cabana, 1001 El Capitan Drive, Danville.

**Secretary (Marian Bliss for Dora-Thea Porter)** The minutes of the November 7 board meeting were accepted and approved as e-mailed.

**Treasurer (Jacque Schubert):** Jacque handed out the Profit and Loss Statement and the Balance Sheet for the period ending November 30, 2008. The P&L Statement includes an eScrip rebate of \$6.80 and an expense of \$516 for insurance. This premium is based on the membership size as of February when we had 165 members. The insurance covers liability at official events. Jacque will report back on what else is covered. The branch tax returns have been submitted.

**Walnut Creek Guest Speaker (Carla Pancheco):** Carla had requested a meeting with our board to explore the possibility of becoming a satellite of our branch. They have an aging membership and are finding it increasingly difficult to have active participation. Since they are just beginning to gather information on dealing with this problem, their inquiry is confidential and should be considered so. In order to determine if there would be a good match, we will e-mail our newsletter to Carla for her to distribute to her members so they will be better informed about our activities. Then we suggested Walnut Creek be invited to attend some of our functions such as the upcoming Holiday Home Tour. They have already been included in the March 21 meeting with Ellen Tauscher. Carla was invited to stay while we reviewed our upcoming programs for our general meetings.

### **Program (Nancy Murray and Carol Allen):**

- *January 20:* The meeting features Joan Morris, the *Contra Costa Times* columnist and will be held at the Shadow Hills at 7:15. It will include a no charge dessert. The public will not be invited, but the members will be asked to RSVP.
- *February 17:* The meeting will be at 6:00. This is a time change from 5:30. Location is Scott's Seafood Restaurant, Walnut Creek. Cost is \$32 and features an EF speaker yet to be named. This a joint meeting with Delta Kappa Gamma and Pleasant Hill-AAUW.
- *March 21:* The date is still tentative pending confirmation from Ellen Tauscher which will become available in January. Location is the Crow Canyon Country Club and will include Livermore, Pleasanton and Walnut Creek.
- *April 21:* This meeting will include a catered lunch at Shadow Hills with Loy Volkman, a virologist. Erik's Deli is being considered as the caterer.
- *May 19:* The plans are for Budd MacKenzie of Trust in Education (Afghanistan school building) to be the speaker and will include dessert only refreshments.

**Membership (Sharon):** Plans will be made to have a new members' tea for an estimated 25-30 attendees to be held at a member's home. Time and place to be determined. Membership packets have been assembled and Cheryl will include a notice concerning their availability in the January *Advocate*. For the Holiday Home Tour Sharon will set up at Asha's a trifold display, membership packets and newsletters. Incidentally, all official meetings qualify are STF (Shape the Future). This offers a discounted membership to new members.

**Holiday Home Tour (Kathie Hixon and Mary Mix):**

- Thus far 312 tickets have been sold.
- Marcia reports that the refreshments arrangement are completed and under control,
- There will also be docent shuttle service from St. Timothy's Episcopal Church to homes in Diablo in order to minimize the parking impact on the narrow street of the tour homes. Docents working these homes are requested to park in the church lot and use the shuttle.
- Connie will set up signage. Each home will also have a "suggestion box" in which visitors can place compliment to the homeowner or tour suggestions. Cheryl will made the "suggestion box" sign and baskets with a ribbon to serve as the box.
- The five participating homeowners will each receive a silver engraved bell and a \$50 restaurant gift certificate, We received three, one from these Danville restaurants— Piatti's, Esin Restaurant, and Peasant and Pear. We will purchase two more certificates from Esin making a total of 5 certificates.

**Expanding Your Horizon EYH (Dora-Thea):** The program for about 300 middle-school girls is scheduled for February 28 at the DVC-San Ramon campus and will be similar to last year. The Livermore-Sandia EYH committee is planning on 15 workshops in the morning with sessions repeated in the afternoon, Pat DeRensis and I will begin recruiting monitors in January after the holidays.

**EF (Mary Mix):** We sent a total of \$15,460 to the State with funds raised from the Garden Tour plus a \$2,000 donation. We received a recent donation of \$200 which will be allocated for next year's fund.

**LAF:**

- There were 28 attendees at the November 18 general meeting which featured Dan Siegel, attorney for the Feather River College litigants. Money raised was \$750. There had been a balance of \$1,300 in the LAF account and Susan Rogers will be asked to check if it has been sent in to the State.
- Lynn Goodwin and Susan Terzuoli are working on the play *Twelve Angry Women* and have had their first organizational meeting with auditions. Tena reports that Susan has inquired if non-members could perform since it will be a heavy time commitment involving 4 evenings/week for 5 weeks of rehearsals. Since home and garden owners who participate in our tours are not necessarily members, the board felt there should be no objection to having non-member actors.

**Advocate (Cheryl Kohleriter):** The deadline date is the 15<sup>th</sup> of each month. She would like to include photos of the Holiday Home Tour in the January issue. Also beginning with January the calendar (Page 7) will be e-mailed to the members with a link to the newsletter instead of sending the entire newsletter. This should make for easier downloading and improve reading ease. The *Advocate* also accepts ads for fewer issues than the 10 issues annual rate. Cost is pro rated.

**Nominating Committee:** The nominating committee is composed of five members. Two have been selected by the board and are Marian Bliss and Pat DeRensis. The remaining three will be selected by the membership at the next general meeting on January 20.

**Oktoberfest 40<sup>th</sup> Anniversary Celebration (Cheryl Kohleriter and Kathie Hixon):** Plans are moving ahead. The venue is the Danville Community Center, the date is October 10 with food and wine. The motif will be "Oktoberfest." Chris Winter is working on the history program, possibly a power point presentation.

**New Business (Tena Gallagher):** Tech Trek will most likely be at Sonoma State University, Rohnert Park instead of Mills College because the increased fees at Mills have become prohibitive.

The Board Meeting adjourned at 11:45 a.m..

A short board meeting will be held on January 9 instead of January 2 at Shadow Hills at 9:15 a.m.

**Future meetings:**

February 6

March 6

April 3

May 1

June 5

Respectfully submitted

Dora-Thea Porter  
Secretary