

**American Association of University Women Danville-Alamo-Walnut Creek Branch**  
**Local Scholarship**

Dear Scholarship Applicant:

We are pleased with your interest in our scholarship program. Scholarship recipients will receive a minimum scholarship of \$2000 or greater.

2018 Applicants must meet the following eligibility guidelines:

1. Scholarships will be offered to local women. Applicants must have either:

Resided in the Walnut Creek city limits or unincorporated area of Walnut Creek boundaries during high school, and/or currently reside within the Walnut Creek city limits or unincorporated area boundaries.

Graduated from the San Ramon Valley Unified School District, or, during high school, resided in the district while attending a private school, and/or currently reside within the San Ramon Valley Unified School District boundaries.

2. Undergraduate applicants must be entering into their junior standing or higher, at an accredited 4-year college or university, no later than the fall of the upcoming school year after which they apply for the scholarship.

3. Applicants pursuing an advanced degree - masters, doctorate, or post-doctorate – must be accepted at an accredited college or university graduate program for their course of study. Recipients must start and/or continue in their program no later than the fall of the year in which the award is given.

4. Applicants from all fields of studies and disciplines can apply.

5. Desirable applicants must have an above average academic record, be actively involved in school and/or community activities, and possess a desire to pursue educational and career goals.

6. In support of the AAUW mission, awards are granted to females, but are otherwise granted without regard to age, race, color, creed, religion, sexual orientation, disability, or national origin. Applicants must be a U.S. citizen.

7. The recipient of the Jane Trittipio Scholarship will be selected from applicants in a medically related field of study. Undergraduate, graduate, doctorate, and post doctorate level students qualify as long as they meet other eligibility criteria for the year in which they are applying.

8. The recipient of the Creative Endeavors scholarship will be selected from applicants in visual art fields that create works such as ceramics, drawing, painting, sculpture, printmaking, design, crafts, photography, video, filmmaking, and architecture. Also included are the applied arts, such as industrial design, graphic design, fashion design, interior design, and decorative art. Applicants must also meet other local scholarship eligibility criteria for the year in which they are applying.

9. Scholarship recipients are selected on a competitive basis with consideration of the applicant's academic record, leadership, participation in school and community activities, honors, awards, work experience, educational and career goals, and letters of recommendation.
10. Applicants are responsible for gathering and submitting all required information, including recommendations, in one packet. Applications are evaluated based on the information supplied. Applicants must complete and submit the application along with all required supporting documents as specified in the application.
11. The application package must be sent to the Danville-Alamo-Walnut Creek AAUW Local Scholarship address on the application, and be received within one week of the date specified on the website and application for the current year. Late submissions (i.e., applications with postmarks after that date) or incomplete applications will not be accepted.
12. Each Letter of Recommendation must be signed twice by the person recommending the candidate, once at the bottom of the letter and again across the place where the envelope is sealed. In this way, all letters can be included in the one packet mailed by the applicant to the Local Scholarship Chairman.
13. Recipients will be awarded a scholarship in the minimum to maximum dollar range as specified on the Danville-Alamo-Walnut Creek branch website for current year.
14. Scholarship payments will be made in a lump sum no later than June 30 following the notification of award. Checks may be either presented in person to recipient or designate, or mailed to recipient's home address. Checks will be made payable directly to the student.
15. Use of scholarship funds are intended for educational pursuits.
16. Scholarships are determined on a competitive basis. Not all applicants to the program will be selected as a recipient.
17. Recipients will be awarded a scholarship on a one-time only basis and are not renewable.
18. Applicants not previously selected for a scholarship may reapply in a subsequent year, as long as they meet all other eligibility criteria for the year in which they are applying.
19. All applicants agree to accept the decision as final.
20. Recipients are required to notify the Danville-Alamo-Walnut Creek AAUW branch of any changes in address, school enrollment/planned enrollment, or other relevant information that might affect selection and receiving a scholarship prior to the award being granted.
21. The Danville-Alamo-Walnut Creek branch reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time, including termination of the program.

Need more information:

Contact [Kathie Hixon](mailto:kathiehixon@comcast.net) at [kathiehixon@comcast.net](mailto:kathiehixon@comcast.net) or (925) 300-3072 and indicate AAUW Local Scholarship in the subject box.

The application packet must be mailed to **Kathie Hixon, AAUW Local Scholarship, P. O. Box 996, Alamo, CA 94507** and comprise:

1. Official transcripts from all post-secondary institutions.
2. Official copy of current class schedule.
3. A typed statement up to 500 words covering your educational and career goals.
4. Two letters of recommendation from a non-relative of the applicant: One from a faculty member such as a professor, advisor or administrator; one from a community member such as an employer, minister, or youth group leader. **Letters of Recommendation should be returned to the student in a sealed envelope with the recommender's signature over the seal by Friday, March 16, 2018.**
5. Completed packets must be postmarked by **April 1, 2018**, so please return your letter to the student by **March 19, 2018.**

# 2018 Scholarship Application Form

## 1. Personal Information

Name (Last) (First) (Middle) \_\_\_\_\_

Permanent Address \_\_\_\_\_

(Number) (Street) (Apt. No.)

(City) (County) (Zip) \_\_\_\_\_

(Telephone)(E-mail address)(Last 4 digits of SSN) \_\_\_\_\_

Marital Status: Single \_\_\_ Married \_\_\_ Divorced \_\_\_ Separated \_\_\_

Dependent children: Yes \_\_\_ No \_\_\_ If yes how many \_\_\_ Ages \_\_\_\_\_

Names of addresses of parents or guardian (if applicable)

\_\_\_\_\_

## American Association of University Women Danville-Alamo-Walnut Creek Branch Local Scholarship

Excluding yourself, how many dependents do your parents have? \_\_\_\_\_

Ages \_\_\_\_\_ Of these dependents, how many are in college at least half time? \_\_\_\_\_

## 2. Educational Information a) High school graduated from:

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Year graduated \_\_\_\_\_

## b) Undergraduate degree earned (if applicable)

at \_\_\_\_\_ City \_\_\_\_\_

\_\_\_\_\_ State \_\_\_\_\_ Year \_\_\_\_\_

Major \_\_\_\_\_

## c) List accredited institution(s) registered in:

\_\_\_\_\_

\_\_\_\_\_

d) Proposed Major/Advanced Degree \_\_\_\_\_

Expected profession \_\_\_\_\_

e) Units earned to date \_\_\_\_\_ Required units to graduate \_\_\_\_\_ GPA \_\_\_\_\_

## 3. Work and Activity Information a) List school and/or community activities during the last four years. Indicate

activity, offices, awards. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**b)** List work experience during the last four years: Employer, type of work, duties, dates employed.

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**4. Scholarships/Grants** (This information will not affect your standing in selection process.)

**a)** List the names of additional scholarship/grants for which you have applied.

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**b)** List names and amounts of grants, if any, you currently receive.

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Your signature on this application certifies that this award will help you continue your college work. If you are unable to complete your course work, please notify the committee. Consent is given to the Scholarship Committee to obtain academic financial or other information deemed necessary to fairly award the grant. By signing you authorize publication of your name, photo, and institution as a recipient of this award.

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(Applicant's signature)

(Date)

**American Association of University Women Danville-Alamo-Walnut Creek Branch**

**Letter of Recommendation**

**To the Student:** Complete your information below and give the forms to two community members (such as employer, minister, youth leader) other than a relative or personal friend. At least one letter of recommendation form should be given to a college professor, counselor, or associate. The information is needed no later than April 1, 2016.

**To the Person Recommending:** This person is applying for a merit scholarship and needs support information. It is essential that we have a fair and candid evaluation of the student's ability and character. While filling out this form, please also take into consideration the student's performance and general attitude toward college and others.

*Please complete the form, seal the envelope, put your signature over the seal, and return it to the student by March 19, 2018 so she can include it in her packet. Thank you for helping her to send all documents in one envelope.*

**Student's Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Please respond to the following questions in your Letter of Recommendation:**

How long have you known the applicant? \_\_\_\_\_

Under what circumstances have you known the applicant? \_\_\_\_\_

How do you perceive the applicant's academic potential? \_\_\_\_\_

What are the applicant's personal strengths and limitations? \_\_\_\_\_

Please evaluate the applicant, best describing her, in the following areas:

Dependability \_\_\_\_\_

Responsibility \_\_\_\_\_

Initiative \_\_\_\_\_

Leadership \_\_\_\_\_

Character \_\_\_\_\_

Additional Comments (school activities, community involvement, employment):

\_\_\_\_\_

\_\_\_\_ Strongly Recommend \_\_\_\_ Recommend \_\_\_\_ Recommend with Reservations \_\_\_\_ Not Recommended

Recommender Signature

Date

Print Name

Occupation/Position

Street

City

Phone

Email