

**AAUW Danville-Alamo-Walnut Creek Branch**

**September 14, 2017 Board Meeting**

**635 Old Orchard Rd., Danville**

**Attendees:** Melanie Wade, Kathy McKnight, Chris Ritter, Liz Williams, Noel Manion, Ellen Severson

**Meeting called to order at 5:35 p.m. by President Melanie Wade**

**Consent Agenda; accepted**

**Membership: Ellen Severson**

- Brunch is on schedule
- So far, attendance is low
- Evite to be sent to membership
- Share information on Facebook

**Programs: Liz Williams**

- Working on October program---Sarah Nix, lawyer, speaking on Wills and Estate Planning

**Open Positions: Melanie Wade**

- Advertising/Publicity---Liz will help with October program
- Parliamentarian
- Directory Manager

**New Business**

- Kathy will update Policies and Procedures
- Branch Calendar to be put on website
- What should we do with old minutes?

**Next Meeting 10/12/17 at 5:30-7:00**

**Adjourned at 6:45**