

Minutes of Board General Meeting
Danville-Alamo-Walnut Creek AAUW May, 2020

The May 2020 board meeting was conducted via Zoom conferencing, called to order at 5:33 PM.

Attendance: Marsha Anderson Landau, Asha Bajaj, Bette Felton, Tena Gallagher, Kathy Harkins, Nancy Murray, Joanne Quijano, Chris Ritter, Holly Sauer, Claudia Schwarz, Dianne Tinnes, Deborah Wechsler, Liz Williams, Monika Witte. Have Quorum.

Handouts: None

Consent Agenda:

- Minutes accepted as emailed.
- April Financials accepted as emailed.

Proposed Operating Budget: Claudia Schwarz

- Claudia reviewed the operating budget proposal developed by Deborah, Chris, Tena, and Claudia.
- Everyone on board with a budget item is to review, it will be discussed at the June board meeting, and then finalized at the August board meeting.
- Member approval for the operating budget will occur in September.

Fundraising Budget: Chris Ritter

- This budget is separate from our operating budget, covers funds for AAUW Funds, Local Scholarships, Tech Trek.
- Details still need to be developed, some added as examples, they are not determined yet.
- Each of these chairs is to review and provide input.
- Goals: update this monthly for status reporting, consistency in reporting for each fundraiser, identify differences between fundraiser reporting as needed.
- Comment: it would be helpful to unroll some of the budget lines to see the detail that goes into them.

Programs: Nothing to Report

Membership: Marsha Anderson Landau

- 2 members left the branch, 2 members passed away, 57 renewals as of Monday, 5/18.
- Donations to Funds with membership renewal will receive matching funds, doubling the donation. This will be sent via email to members, offer expires 5/31.
- Membership Brunch is in flux. Looking into using Chris's church instead of a country club for the venue, hopefully 9/26 or 10/3, whichever date is best for the church.

AAUW Funds: Liz Williams

- No new information or contact with the speaker due to uncertainties. A virtual presentation may be possible, need show of interest first.

Local Scholarships: Nancy Murray

- Emailed all recipients of award, most have replied.
- Having trouble providing proof of fall enrollment with uncertainties about school
- Checks not received from SPF.
- \$50 donation received to the Jane Trittippo scholarship. Received ok from Sally Jess to combine it with the other scholarship money, Sally will check with other potential donors about donations.

Tech Trek: Dianne Tinnis

- TT cancelled for 2020. State decided not to send the girls selected this year to Tech Trek next year.
- We are looking into a way to get them involved this summer. We're checking with Sonoma State for possibilities. Also, our girls made suggestions we're exploring.
- We have this year's money in the SPF for next year, this can't be used towards activities with this year's girls.
We may have extra money in our operating budget we could use.

2020-2021 Installation: Deborah Wechsler

- Installation will be virtual on Monday, 6/22, evening.
- Chris and Deborah have drafted an agenda. Deborah's Zoom has a 100 person limit, last year 50 members attended.
- Bette and Claudia volunteered to co-host and manage the technical side of the presentation so that Deborah can focus on leading the meeting.
- Suggestion made to pre-record the scholarship recipients and show the video.
- Suggestion made to pre-record Fran Crisman, our 50-year member, in conversation with Bette Felton.
- Nancy will contact the scholarship recipients, let them know the amount of the award, provide them with questions to answer as a script for the video. They would be able to record themselves on iPhone. Nancy will also ask them for a picture, we can put together a collage.

Garden Tour: Kathy Harkins

- Have 5 gardens confirmed, all support slots are filled.
- Kathy is making cloth masks for attendees, in case needed and has name tags for plants to limit questions.
- Bottled water and hand sanitizer will be provided.
- CA guidelines are that those age 65+ or with medical conditions are to stay home until stage 4.
- CA has a complex checklist for gatherings, we'll need a written plan that meets guidelines.

- AAUW National guidance is to have no gatherings.
- Suggestion received to have a virtual tour, \$35 to watch.
- Suggestion to have a hybrid with both live and virtual tour.
- Difficult to charge a ticket price for something virtual.
- If we market properly, people will be willing to donate for local scholarships.
- Focus publicity on NextDoor, social media. How we do it is key.
- Kathy will need help with online donations and marketing
- Committee will meet to make a decision, Deborah will set up a meeting.
- Tena moved that all proceeds from the garden tour go to local scholarships. Bette seconded. Motion passed unanimously.

Fundraising: Tena Gallagher

- A fundraising committee is needed to replace the Holiday Home Tour, let Deborah know if you are interested.

Leadership Succession: Deborah Wechsler

- A proposal was sent via email, let Deborah know if you are interested in being on a committee.
- Deborah will organize and be on the team.

Next meeting will be on 6/18 at 10:00 AM.

Other Business: None.

Meeting Adjourned at 7:26 PM.