

Minutes of Board General Meeting
Danville-Alamo-Walnut Creek AAUW
November 21, 2019, 10:00 AM, Sycamore Annex

Meeting called to order at 10:00 AM

Attendance:

Asha Bajaj	Tena Gallagher	Liz Williams	Dianne Tinnes
Elle Bonner	Robin Halloran	Nancy Murray	Deborah Wechsler
Bette Felton	Kathy Harkins	Susan Terzuoli	Monika Witte

Handouts:

- Final Agenda
- Holiday Home Tour Flyer
- AAUW fund descriptions, created by Deborah for branch education
- Draft Publicity Plan Proposal
- DAW-AAUW Meeting list for 2019-20
- AAUW Five Star Program chart

Quorum: Minimum of 10 in attendance

Announcements: None

Consent Agenda: Adopted

- Minutes from the October meeting were approved with modifications as agreed between Holly Sauer, Tena Gallagher, and Deborah Wechsler
- October Financial Reports

Financial Report:

- 50th Anniversary expenses not included in October because Crow Canyon had not submitted their final invoice by the time the October Financial Report was completed.
- Expected additional costs due to a few additional attendees plus appetizers are reasonable.
- Overall the 50th Anniversary event broke even with respect to expenses (within \$27.)

Tech Trek:

- A DAW AAUW Branch MOU with California AAUW, detailing the responsibilities and commitments of each organization with respect to Tech Trek was discussed.
 - Bette Felton made a motion to approve the MOU, Liz Williams seconded the motion, the motion passed unanimously.
- Dianne Tinnes reported that the grant proposal she had prepared for Walnut Creek Civic Pride Foundation was not accepted because only two to four Walnut Creek residents would have participated. Awards went to applicants with larger numbers impacted.

- It was suggested that this application be filed in the DAW Google Docs folder so that others can use the information on our branch that Dianne took the time to prepare.

Programs planning:

- Nov 18 program was interesting and informative, but we need more information in order to decide whether or not we should participate with a Renaissance Scholar as a DAW local scholarship recipient
 - Bette will work with Susan Christensen from the San Ramon branch to most likely arrange a discussion at the December DAW Board meeting so that we can obtain more detailed information.
- December program will be a holiday function at Deborah's home – December 8th from 5 to 7pm
- The January program will be sponsored jointly with the San Ramon branch, and will be a discussion of Prop. 13 change led by League of Women Voters representatives Sue Brandy and Carol Murota.
 - Bette will draft a flyer and send it to Deborah, who will then forward to Dorothea
 - Voter registration forms will be provided, probably by LoWV. Bette will confirm.
- The February program will be a discussion of the Work Smart online education tool, so that our members are informed and can advocate for colleagues, friends and family to use it as needed.
- The March program may be a speaker describing Project Second Chance – which is an adult literacy program offered through the libraries in Contra Costa County (and beyond) which is seeking volunteers.
- The April (or perhaps March) program might be an AAUW Fund speaker. Liz is looking into this possibility.

Holiday Home Tour:

- Tickets are available
- The tour will include six homes
- Two head docents are still needed

Publicity:

- Elle passed out a document providing a proposed Publicity Plan. It includes ideas for expanding our presence in the community.
- Elle suggested that one quick action might be to establish Next Door facilitators who could post items written by Elle on Next Door regarding branch activities.
- Another idea that came up was to consider the entire proposed publicity plan during the strategic planning meeting in the Summer of 2020. Perhaps the incoming branch president could consider this.
- Deborah mentioned that the next Walnut Creek Women's march (to be held on January 18) will offer an opportunity for an AAUW table. Deborah has signed us up for this.

Membership:

- Deborah reported that the Directory is complete, at the printer, and will be mailed out soon.
- We discussed whether the directory should come out every year or every other year. We agreed every year.

AAUW Funds:

- Liz and Deborah provided information on restricted vs unrestricted funds.
- Deborah passed out a DAW Fundraising description – which can be used as an education tool.
- There was discussion about whether or not to guide our members to contribute to ‘unrestricted’ funds or to Greatest Need
 - Deborah will obtain more information

Local Scholarships:

- Nancy requests ideas for people who could help her in the role of Scholarship treasurer for the branch. Deborah will work with her to come up with possible names and a job description.

Public Policy Activities:

- Asha suggested that an occasional article on our policy activities in community news magazines could be worthwhile.
- Asha, Chris Ritter, Bette Felton and Deborah will meet with Mark DeSaulnier on December 2nd to inform him about our branch and our community activities and goals.

IBC Meeting:

- The IBC may work with the League of Women Voters to set up training workshops for Get-Out-The-Vote (GOTV) campaigns.
- There may be Public Policy initiatives at the IBC level.
- The state Finance Chair will come to the IBC meeting in March to talk about some of the Finance issues AAUW faces.
- The Ice Cream Social will be held on June 7, and will be organized by the Delta Contra Costa, Pleasant Hill-Martinez, and Clayton branches.

Misc.

- Deborah handed out a chart of activities the branch needs to participate in, in order to be granted Five-Star status.
 - The benefit of Five-Star status is publicity and recognition for Branch plus invitations to meet and work with National leadership
- Deborah handed out an updated list of the DAW meetings and events this year.

Meeting adjourned at 11:50 AM

The next Board meeting will be on December 19, at 5:30 PM, Sycamore Annex