

**AAUW Danville-Alamo-Walnut Creek Branch**

**February 21, 2019 Board Meeting**

**Sycamore Clubhouse Annex**

**635 Old Orchard Rd., Danville**

**Attendees:** Kathy McKnight, Deb Wechsler, Chris Ritter, Sandy Shalon, Liz Williams, Joanne Quijano, Susan Terzuoli, Sandy Shalon, Monika Witte, Bette Felton, Tena Gallagher

**Meeting called to order at 10:03 a.m. by President Deb Wechsler**

**Consent Agenda:** December and January minutes approved

**Finance:** Chris Ritter

- \$207.00 proceeds from donation box at Lurie program.

**Governance:** Chris Winter

- 1 branch officer needs to equal 1 vote. Currently if two members share a position, they each have ½ vote. This is not compliant with California State law.
- The new quorum would be 9.
- Deb will contact Holly Sauer on editable version of By-laws and instructions on how to update.

**Communications Committee:** Deb Wechsler

- Need to look at our various means of communicating with members---Advocate, Facebook, emails etc.
- One objective of first will be to set goals and deliverables of committee.
- Meet once before March board meeting.
- Committee members will be as follows: Liz Williams, chair, Linda Berger, Alina Soules, Bette Felton.

**Programs:** Deb Wechsler

- 3/9 Fund Scholarship recipient, Andrea Morgan, will speak at the Veteran's Hall from 10:00-11:30 on Hot Spots of Air Pollution
  - Bette Felton will contact Mary Ellen Blake to clarify meaning of Fund and the scholarship
  - Coffee, tea and pastries will be provided.
  - \$50.00 honorarium for speaker plus travel expense
  - Expenses for program must come from Fund account, not Branch account. Deb and Chris will clarify expenses with Bev and Mary Ellen.
- Creativity Night will be held in April. Gus Slavin has agreed to be chairman

- Tonight at Deb's home, Lucas Ritter, will speak on safe movements and safety tips for seniors.

#### **Garden Tour:** Tena Gallagher

- Four homes have been confirmed.
- John Montgomery not doing a tour this year. He may be able to provide a fifth home.
- Monika Witte will handle tickets.
- Kathy Gage will do home write-ups

#### **Tech Trek:** Monika Witte

- 8 camper allocations confirmed. Minimum of 1 girl from each school. Interviewers will meet to select additional 2 campers.
- Funds available for camper scholarships is \$9022.00.
- Current Status
  - 24 applications received, 1 pending.
  - 16 volunteers helping with interviews, 50% are new.
  - Teams will make selections and notify Monika by 3/15. Students will be notified by Monika by April 1. Monika will submit names to Sonoma camp director by 4/15.
- Still need volunteers for Dorm Moms, room monitors and helpers.
- Susan Sambuceti volunteered to co-chair next year.

#### **50<sup>th</sup> Anniversary Party:** Deb Wechsler

- Committee has been formed including Chris Winter, Holly Sauer, Marilyn Milam, Millie Lindsay, Loretta Lewis and Elaine Reisert.
- Event will be held at Crow Canyon Country Club on 10/26/2019.
- Cost will probably be \$75 per person.
- 210 maximum capacity.
- Looking at champagne toast, special cake.
- Deborah will work up a publicity calendar.
- Holly looking into printing options for invitations.
- Presentation/Branch History. Millie is tracking down scrapbooks.
- Speakers/VIP list. Chris W. will ask Tena about contacts and what was done in past.
- Program---Deb will MC. Introduce past presidents by decade with highlights of decade on a slide.
- Deb will ask Marian Bliss to be photographer for the event.
- Deb will ask Chris Ritter if it is possible to use some of our financial reserves to help fund this event.

**Financial Reserve and Anniversary Party:** Chris Ritter

- Currently we have \$14,164.17 in our checking account and \$7,855.93.10 in savings for a total of 22,020.10.
- There are no guidelines in the AAUW Financial Toolkit or the Branch By-laws regarding amount of money we need to keep in our reserve.
- We should keep at least one year's operating expense in reserve for a lean year. This would amount to \$13,107.00. Since we now have more than \$22,000.00, we should be able to use some of these reserves for the 50<sup>th</sup> anniversary party.

**Nominating Committee:** Joanne Quijano

- Roseann and Alicia are calling prospects
- Still need a treasurer.

**Equal Pay Day---4/2:** Tena Gallagher

- Celebrate on 4/18 and include voting and Creativity Night.
- 5:30 at Tena's

**IBC Update:** Deb Wechsler

- Ice Cream Social will be held 6/9.
- Start Smart and Work Smart programs are on-line.
- Some fund-raising ideas from other branches---Concord does a wine and beer walk, east county does Christmas gift wrapping.

**Next meeting: 3/21/2019 at 5:30 p.m.**

**Meeting adjourned at 12:00 p.m. by Deb Wechsler**