

American Association of University Women Danville-Alamo-Walnut Creek Branch
2021 Local Scholarship Letter of Recommendation Form

Please Return to Applicant by the *extended* date of March 19, 2021

Note: This *editable pdf form* can be downloaded/saved/edited. When it is complete, print and return as instructed.

To the Person Recommending: This student is applying for a merit scholarship and needs support information. It is essential that we have a fair and candid evaluation of the student's ability and character. While filling out this form, please also take into consideration the student's performance and general attitude toward college and others. Additional comments can be submitted on a separate paper but must be returned in the same envelope with this recommendation form.

Please complete the form, seal the envelope, put your signature over the seal, and **return it to the student by the *extended* date of March 19, 2021** so she can include it in her packet. Thank you for helping her to send all documents in one envelope.

To the Student: Complete your information below and give the forms to two community members (such as employer, minister, youth leader) other than a relative or personal friend. At least one letter of recommendation form should be given to a college professor, counselor, or associate. **The recommendations are needed by you no later than the *extended* date of March 19, 2021. Please include the letters of recommendation in your final application packet submission due as specified on the application.**

Student's Name

Street Address:

City:

State

Zip

Phone:

Email:

Recommender please respond to the following questions:

How long have you known the applicant?

Under what circumstances have you known the applicant?

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How do you perceive the applicant's academic potential?

What are the applicant's personal strengths and limitations?

Please evaluate the applicant, best describing her, in the following areas:

Dependability

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Please evaluate the applicant, best describing her, in the following areas (cont):

Responsibility

Initiative

Leadership

Character

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Additional Comments (school activities, community involvement, employment):

Recommender please choose one:

Strongly Recommend

Recommend

Recommend with Reservations

Not Recommended

Recommender Information and Signature:

Recommender Name

Recommender Occupation/Position

Recommender Street Address, City, State and Zip

Recommender Phone

Recommender Email

Signature

Date